

Town of Sawmills North Carolina

Fiscal Year 2022 - 2023

July 1, 2022 – June 30, 2023

Annual Budget

Town Council

Clay Wilson, Mayor Pro Tem

Keith Warren

Melissa Curtis

Rebecca Johnson

Joe Wesson

Vacancy

Town Office Staff

Chase Winebarger, Town Manager
Karen Clontz, Finance Officer

Julie Good, Town Clerk
Wendy Honeycutt, Administrative
Assistant

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Budget Message

&

Ordinance

Annual Budget for the 2022-2023 Fiscal Year

Honorable Mayor Pro-Tem Clay Wilson
And Members of the Town Council:

Town Staff is pleased to present the proposed budget for Fiscal Year 2022-2023, beginning July 1, 2022, and ending June 30, 2023. The budget is balanced in its entirety as required by the North Carolina Local Government Budget and Fiscal Control Act.

The Town of Sawmills' overall budget for FY 2022-2023 totals \$4,869,431 reflecting an overall increase of \$550,117, or 12.74% from the previous FY. The vast majority of this increase can be attributed to the Town resuming capital projects and purchases post pandemic. Despite remaining extremely conservative in our projections we have also tried to completely resume to normal operations across the board. Additionally, we have expanded our Recreation operations since the local Optimist has completely dissolved and we are beginning to offer new programs such as youth fishing and archery.

The proposed budget includes:

- No tax increases.
- 2.5% Increase in Water/Sewer Rates per 5 year NCRWA Rate Study
- No Increase in Sanitation fees
- Fund balance appropriations for capital projects and purchases
- Maintains current levels of services to citizens.

Below is a brief budgetary summary of the various funds for the Town:

General Fund:

The proposed ad valorem tax rate for FY 2022-2023 is to remain at \$.20 cents per \$100 valuation with an anticipated collection rate of over 95%. Each penny of the Town's property tax rate generates approximately \$29,338 on 100% collection.

The General Fund currently remains debt free. The Town of Sawmills attempts to pay for capital outlay items from actual revenue sources and/or reserves rather than issuing bonds or borrowing funds and paying interest on debt. Fund balance appropriations for capital projects/purchases totaling \$803,017 are included in the 22/23 FY budget.

Anticipated State collected local revenues have been calculated utilizing data supplied by the North Carolina League of Municipalities, and local economic data along with trends seen among other cities and counties around the region as we attempt to best prepare for the uncertainty ahead.

Some highlights in the General Fund Departmental budgets include:

- maintaining employee benefits at current levels
- 5% salary increase to all employees to ensure Town wages remain competitive
- continued annual participation in the Caldwell County Sales Tax Reinvestment Program in the amount of \$194,000

General Fund revenues and expenditures are balanced at \$3,252,800. This amount represents an increase of \$416,617, or 14.09%, from the previous 2022-2023 Fiscal Year Budget. The vast majority of this increase can be attributed to an increase in capital purchases/projects and the expansion of our Recreation Department since taking over all adult and youth sports from the local Optimist Club.

Enterprise Fund:

Due to the increased cost of service and desire to maintain our infrastructure, the Town Council and Staff annually review water and sewer rates. To ensure these reviews are unbiased and impartial, it is good practice to conduct a water and sewer rate study every 5-7 years. In February of 2019 the NC Rural Water Association conducted a water and sewer rate study for the Town and the 20/21 FY recommended rate increase was the first year of implementation of this study. This recommendation balances both the need to continue providing the highest quality service possible, with the desire to provide the most economical cost to our customers.

Considering the need to maintain Enterprise Fund reserves to address anticipated system improvements, maintain solvency and meet unanticipated emergencies, both staff and the Town Council are urged to maintain adequate financial planning for the future. Therefore, it is recommended that the Town continue to follow the recommended 5-year plan set forth by the NC Rural Water Association in the 2019 rate study (20/21 FY Implementation) for the Town of Sawmills.

The Utility Fund balances at \$1,616,631 which reflects an increase of \$133,500 or 8.26%. This increase is directly related to inflation and the cost of conducting business in an uncertain market. The fund is starting to see some leveling "Post COVID" but inflation is currently in the driver's seat thus making the cost of nearly everything unpredictable and excessive.

Water Rates:

Water Base Rate: \$22.19

\$22.19 min charge per month up to 2,000 gal
 \$6.46 per 1,000 gal from 1,000 - 10,000 gal
 \$7.54 per 1,000 gal from 10,001 - 20,000 gal
 \$4.85 per 1,000 gal from 20,001 - 30,000 gal
 \$3.77 per 1,000 gals after 30,000 gal

Sewer Rates:

Sewer Base Rate: \$30.29

\$30.29 min charge per month up to 2,000 gals

\$8.18 per additional 1,000 gals

Conclusion:

Despite many uncertainties revenues continue to increase but we are finally starting to see some leveling. Online shopping still remains high and therefore so do revenues from sales tax. Unfortunately, inflation seems to be the elephant on everyone's chest. It is unknown how high it will continue to grow, or if it will drive a recession. As such, we continue to budget extremely conservatively in revenues while closely monitoring every expenditure.

For the 2022-23 FY we have picked up where we left off in 2021 and have resumed several capital projects and some capital purchases. Despite moving forward with capital expenses, we still continue to do so at a very conservative pace. Keeping a very close eye on the economy as we plan for a potential new building to operate out of that meets ADA requirements and better services the citizens of Sawmills.

Ultimately, the outlook for the 2022-23 FY is very positive as the uncertainties and shutdowns related to COVID seem to be behind us and new strains continue to be more contagious but less lethal. However, we still approach the 2022-23 FY very conservatively, as questions relating to the stability of the economy, inflation, and global issues continue to arise. Town staff continue to provide exceptional, efficient, and valuable services to the citizens of Sawmills. Lastly, I would like to thank the Mayor Pro-Tem and Council for their leadership and guidance in these difficult and uncertain times. The freedoms they you have afforded me are the only thing that has made it possible to not only manage the Town but to prepare a budget as well.

Respectfully,



Chase Winebarger
Town Manager

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SAWMILLS, NORTH CAROLINA:

The following anticipated fund revenues, departmental expenditures, and interfund transfers are approved and appropriated for the Town of Sawmills' operations for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.

SECTION 1 – General Fund**Revenues:**

Property Tax	529,250
Local Sales Tax	1,315,000
Powell Bill Allocation	150,000
Solid Waste Fee	250,000
State Shared (Utility/Franchise)	189,608
Other	15,175
Fund Balance Appropriated	803,017
Planning/Zoning Fees	<u>750</u>
Total Estimated General Fund Revenues	\$3,252,800

Expenditures:

Governing Body	50,450
Administration	587,550
Finance	199,100
Public Works	654,250
Streets and Highways (Powell Bill)	175,000
Sanitation/Recycling	549,500
Community Development	278,700
Parks and Recreation	564,250
Interlocal Transfer to Caldwell County	<u>194,000</u>
Total Estimated General Fund Expenditures	\$3,252,800

SECTION 2 – Utility Fund

Revenues:

Water	1,218,131
Sewer	<u>398,500</u>
Total Estimated Utility Fund Revenues	\$1,616,631

Expenditures:

Water	1,218,131
Sewer	<u>398,500</u>
Total Estimated Utility Fund Expenditures	\$1,616,631

SECTION 3 – Ad Valorem Taxes

An Ad Valorem tax rate of \$0.20 per one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2022, is hereby levied and established as the official tax rate for the Town of Sawmills for Fiscal Year 2022 - 2023. The rate is based upon a total projected valuation of \$293,384,025 and an estimated collection rate of over 95.00%. The purpose of the ad valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operations in Sawmills.

SECTION 4 – Documentation

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Director to provide direction in the collection of revenues and disbursement of Town funds.

SECTION 5 – Special Authorization, Budget Officer

- A. The Town Manager shall serve as Budget Officer.
- B. The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department.
- C. The Budget Officer is authorized to effect interdepartmental transfers of minor budget amendments not to exceed ten percent (10%) of the appropriated funds for the department's allocation which is being reduced. Notification of all such transfers or amendments shall be made to the Town Council at their next regular meeting of that body following the transfers.

SECTION 6 – Restrictions

- A. Interfund transfers of monies shall be accomplished only by authorization from the Town Council.
- B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the Town Council. Approval of a contingency appropriation shall be deemed a budget amendment, which transfers funds from the contingency appropriation to the appropriate object of expenditure.

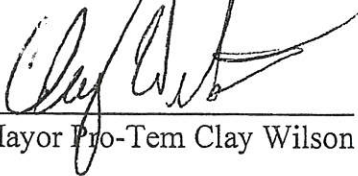
SECTION 7 – Budget Amendments

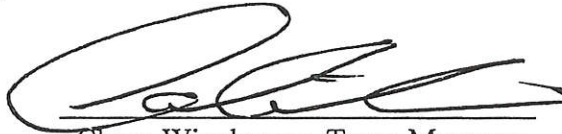
The North Carolina Local Government Budget and Fiscal Control Act allow the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Town Council must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers. Please review sections 5 and 6, which outline special authorizations and restrictions related to budget amendments.

SECTION 8 – Utilization of Budget and Budget Ordinance

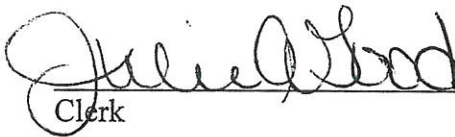
This ordinance and the budget documents shall be the basis for the financial plan of the Town of Sawmills during the 2022-2023 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records that are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this the 17th day of May 2022.


Mayor Pro-Tem Clay Wilson


Chase Winebarger, Town Manager

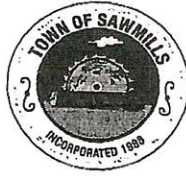
ATTEST:


Clerk



Budgetary & Financial Information

- American Rescue Plan Act (ARPA)
- Budget Preparation Calendar
- Units of the Budget Document
- Fund Balance (General) & Net Assets (Utility)
- Explanation of Fund Balance (General) & Net Assets (Utility)
- Financial Policies
- Financial Management Systems
- Cash Management



Grant Project Ordinance for the Town of Town of Sawmills American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the town council of the Town of Sawmills, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). The Town of Sawmills has received the first tranche in the amount of \$826,860.52 of CSLFRF funds. The total allocation is \$1,653,721.04, with the remainder to be distributed to the town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

Project Description	Cost Object	Appropriation of CSLFRF Funds
Vaccination Incentive Program for Employees (\$250 per employee who is fully vaccinated on or before December 31, 2021)	Salaries	\$3,600.00
	Benefits	\$300.00
Premium Pay – (\$100 per full time employee for each month worked 4/1/2020 to 1/31/2022)	Salaries	\$15,000.00
	Benefits	\$6,000.00
Administration	Salaries	\$195,000.00
	Benefits	\$82,000.00

Finance Department	Salaries	\$150,000.00
	Benefits	\$75,000.00
Public Works	Salaries	\$290,000.00
	Benefits	\$150,000.00
Parks and Recreation	Salaries	\$140,000.00
	Benefits	\$70,000.00
Water Department	Salaries	\$285,000.00
	Benefits	\$115,000.00
Sewer Department	Salaries	\$58,000.00
	Benefits	\$18,821.04
Total		\$1,653,721.04

Section 3: The following revenues are anticipated to be available to complete the project:

CSLFRF Funds:	\$1,653,721.04
General Fund Transfer:	\$0
Total:	\$1,653,721.04

Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a [monthly/quarterly] basis.


Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLFRF funds have been obligated and expended by the town, whichever occurs sooner.

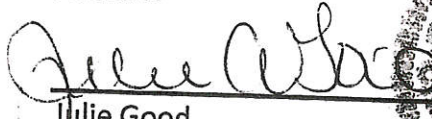
This Grant Project Ordinance now adopted this the 5th day of April, 2022.

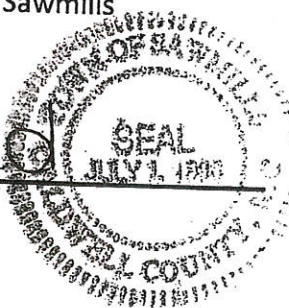
Approved:

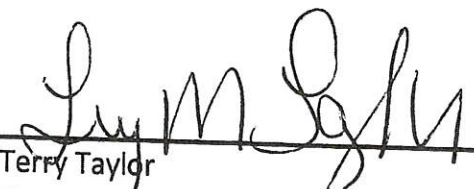
By: 
Mayor Pro Tem, Town of Sawmills

By: 
Finance Officer, Town of Sawmills

ATTEST:


Julie Good
Town Clerk




Terry Taylor
Town Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



FY 2022-2023 Budget Retreat and Workshop Schedules

December 21st at 6:00 pm Regular Council Meeting	Adopt FY 2022-2023 Budget Retreat and Workshop Schedules (Sawmills Town Hall Council Chambers)
February 8th from 9:00-4:00 Special Council Meeting	Annual Council Budget Retreat (Sawmills Town Hall Council Chambers)
March 8th from 5:00-7:00 Special Council Meeting	Budget Workshop Number 1 (Sawmills Town Hall Council Chambers)
April 5th from 5:00-7:00 Special Council Meeting	Budget Workshop Number 2 (Sawmills Town Hall Council Chambers)
April 26th from 5:00-7:00 Special Council Meeting	Budget Workshop Number 3 (Sawmills Town Hall Council Chambers)
May 10th from 5:00-7:00 Special Council Meeting	Budget Workshop Number 4 (If needed) (Sawmills Town Hall Council Chambers)
May 17th at 6:00 pm Regular Council Meeting	Presentation of FY 2021-2022 Budget and Call a Public Hearing (Sawmills Town Hall Council Chambers)
June 21st at 6:00 pm Regular Council Meeting	Public Hearing and Adoption of FY 2021-2022 Budget (Sawmills Town Hall Council Chambers)

***As required by law all meetings are open to the public.**

UNITS OF THE BUDGET DOCUMENT

Summary:

The primary focus of most budget documents is the revenue and expenditure appropriations. To simplify the financial system and to fairly distribute the resources of the Town, this budget is separated into different units. Town services are separated by function so all costs and incomes generated by each unit can be accurately identified. These units are grouped into common services, functions, and cost areas that are in turn placed into the appropriate Fund, Department, and Line Item. The various levels of detail provided by the different units (funds, departments, and line items) help to manage the operational and fiscal activities of the Town. The following are definitions of the primary units that compose the Town of Sawmills Budget.

Fund:

The fund is an independent fiscal and accounting entity that has a separate set of accounting records for the purpose of operating a specific type of activity. Most funds are economically self-sufficient, having their own revenue sources to support operational activities. Funds may operate one or more sub-groups, called departments, which are responsible for delivering various types of services to the community. The Town of Sawmills operates three (3) funds: General, Utility, and CDBG Sewer Grant. The General Fund handles the “general” operations of the Town, such as administration, street maintenance, planning, etc. The Utility Fund is an enterprise fund which means it is operated in a manner similar to a business, where fees are paid for services provided - in this case customers pay for water and sewer usage.

Department:

Departments are a sub-unit or division of a fund. For example, the Sanitation department is part of the General Fund. A department is responsible for performing specific governmental functions within its area(s) of responsibility.

Line Items:

The budget for each fund and department consists of individual line items that identify specific expenditures and revenues. Examples of line items: salaries & wages, maintenance & repair, capital outlay, property tax revenues, sales tax revenues, etc. Line items are the most detailed way to list budgeted expenditure and revenue information.

General Fund Balance and Utility Fund Net Assets

General Fund:

Fund Balance at the end of:	<u>6/30/2020</u>	<u>6/30/2021</u>	<u>6/30/2022 (est)</u>
(Assigned and Unassigned)	\$6,572,803	\$6,927,778	\$6,448,580

Utility Fund:

Net Assets at the end of:	<u>6/30/2020</u>	<u>6/30/2021</u>	<u>6/30/2022 (est)</u>
	\$4,627,183	\$4,938,529	\$4,913,832

EXPLANATION OF GENERAL FUND BALANCE & UTILITY NET ASSETS

GENERAL FUND: The estimated fund balance for FY 2022-2023 is projected to be \$6,448,580. Even though the figures reflect a stable fund balance, many factors can reduce the fund balance in a short period of time.

UTILITY FUND: The net assets for FY 2022-2023 are estimated to be \$4,913,832. There was a 2.5% rate increase to the water and sewer base rate.

FINANCIAL POLICIES

Purpose:

The following set of financial policies was developed by the Town Council and Town Administrator. These policies are general in nature and designed to act as a guide to assist in making sound fiscal management decisions for the Town of Sawmills. By adhering to established financial policies, following the North Carolina Budget and Fiscal Control Act, accepting guidance from the Local Government Commission, Institute of Government, and the Town's independent auditors, Sawmills can continue to strengthen a solid foundation, which is built on responsible financial and budgetary practices.

Fund Balance:

To ensure the Town's fiscal stability, it is necessary to maintain a healthy operating fund balance. The fund balance should not drop below 33% of total expenditures for the General Fund. In addition to the need for emergency funds, the fund balance allows the Town to maintain adequate cash flow levels, provides steady investment income, helps absorb revenue shortfalls, and occasionally aids in making nonrecurring capital purchases.

Operating Budget:

In accordance with the North Carolina General Statutes, the Town will adopt a balanced budget for the fiscal year starting July 1st and ending June 30th of the following calendar year. In addition to setting legal limits on expenditures, establishing a tax levy and tax rate, the Sawmills budget will act as a "work plan" designed for the purpose of implementing goals established by the Town Council. At the end of the fiscal year, the "work plan" will provide the governing body with a way to evaluate budgetary and organizational performance.

Accounting:

An independent accounting firm will perform an annual audit, which will comply with Generally Accepted Accounting Principles (GAAP). Every year the Town's staff will attempt to implement any suggestions made by the auditor in the Annual Financial Report. Every effort will be made by the Town to upgrade internal accounting controls, thus maximizing the security and efficiency of the accounting system.

FINANCIAL POLICIES (CONTINUED)

Investments:

The Town will attempt to maximize the investment of idle monies, thus generating greater amounts of non-tax revenue through increased investment earnings. The following factors will be of paramount importance whenever Town funds are invested: security, liquidity, diversity, and yield. The Town of Sawmills will only invest in those instruments that comply with North Carolina General Statute 159-30, which is part of the Local Government Budget and Fiscal Control Act.

Debt:

In accordance with North Carolina General Statute 159-55 the Town's bonded indebtedness will not exceed eight (8%) percent of the taxable property within its town limits. The Town's debt limit is approximately \$20,918,454. Capital items and capital projects will be financed for a period which should not exceed the life of the asset. There is no current debt for the General Fund and less than a 1% debt for the Utility Fund.

<u>Utility Fund:</u>	<u>Balanced Owed</u>	<u>Paid in Full</u>
<u>ARRA Loan – Cajahs</u>		
<u>Mtn Waterline</u>		
<u>Replacement</u>	\$ 52,926	12/31/2030
<u>First Citizens Loan –</u>		
<u>CIP AMI Water Meters</u>	\$228,393	11/20/2024

FINANCIAL MANAGEMENT SYSTEMS

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Sawmills conform to Generally Accepted Accounting Principles (GAAP) as applicable to local governments. The following is a summary of the more significant accounting principles.

A. REPORTING ENTITY

For financial reporting purposes, in accordance with the criteria in NCGA Statement 3, the Town of Sawmills includes all funds, account groups, agencies, boards, commissions, and authorities which are controlled by or are financially dependent upon the Town.

B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts for the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. In this report, the various funds are grouped into two broad categories and four generic fund types. The two account groups are not funds but are used to establish accountability over the Town's general fixed assets and general long-term debt.

Governmental Funds

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The primary revenue sources are ad valorem taxes and state shared revenues. The primary expenditures are for administration, finance, streets, sanitation/recycling, parks and recreation, community development (storm water, planning, and code enforcement) and governing body.

Proprietary Funds

Enterprise Fund - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is

FINANCIAL MANAGEMENT SYSTEMS (CONTINUED)

appropriate for capital maintenance, public policy, management control, accountability or other purposes. The Town of Sawmills has one enterprise fund: the Utility Fund.

Account Groups

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets of the Town, other than those accounted for in the proprietary fund.

General Long-Term Debt Account Group – This group of accounts is established to account for all long-term obligations of the Town, except those which are accounted for in the proprietary fund.

C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures of expenses and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

All funds of the Town are accounted for during the year on the modified accrual basis of accounting in accordance with North Carolina General Statutes. The governmental funds are presented in the financial statement on the same basis. Under the modified accrual basis, revenues are recognized in the accounting period in which they become measurable and available to pay liabilities of the current period. Expenditures are recognized in the accounting period in which a fund liability is incurred, if measurable, except for unmatured principle and interest on general long-term debt which is recognized when due.

The proprietary fund is presented in the financial statements on the accrual basis. Under this basis, revenues are recognized in the accounting period when earned and expenses are recognized in the period when incurred. Unbilled receivables are immaterial and are not accrued as revenue in the Utility Fund.

D. BUDGETARY DATA

Budgets are adopted as required by State Statute. An annual budget ordinance is adopted for the general and enterprise funds. All annual appropriations lapse at fiscal year-end. Project ordinances are adopted for special revenue and capital project funds. All budgets are prepared using the modified accrual basis of accounting, which is consistent with the accounting system used to record transactions.

FINANCIAL MANAGEMENT SYSTEMS (CONTINUED)

Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. The Budget Officer is authorized to reallocate departmental appropriations among the various objects of expenditures within each department. During the year, several amendments to the original budget are necessary.

As required by G.S. 159-26(d), the Town maintains encumbrance accounts that are considered to be "budgetary accounts." Encumbrances outstanding at year-end represent the estimated amounts of the expenditures ultimately to result if unperformed contracts in process at year-end are completed. Encumbrances outstanding at year-end do not constitute expenditures or liabilities; they are reported as "Reserved for encumbrances" in the fund balance section of the combined Balance Sheet in the Town's Annual Financial Report.

CASH MANAGEMENT

Deposits

All deposits of the Town are made in board-designated official depositories and are collateralized as required by North Carolina General Statutes (G.S. 159-31). The Town may designate, as an official depository, any bank or savings and loan association whose principal office is located in North Carolina. Also, the Town may establish time deposit accounts such as Now and SuperNow accounts, money market accounts and certificates of deposit.

Currently, First Citizens Bank in Granite Falls serves as the central depository for the Town. The daily receipts are deposited into the Town's interest-bearing Money Market Account, to minimize the existence of idle funds and maximize interest earnings. All of the Town's monies in the central depository are covered by federal depository insurance.

Investments

North Carolina General Statutes (G.S. 159-30(c)) authorizes the Town to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers acceptances; and The North Carolina Cash Management Trust, an SEC registered mutual fund. Investments are stated at cost or amortized cost. The Town pools monies from several funds to facilitate disbursement and investment and maximize investment income. Therefore, for the statement of cash flows, all enterprise fund cash and investments are essentially demand deposits and are considered cash and equivalents.

REVENUE & EXPENDITURES

- Revenue & Expenditures by Fund Comparison
- Revenues by Fund Comparison Graph
- Expenditures by Fund Comparison Graph
- Capital Improvement Expenditure Summary
- Revenue and Expenditure Summaries
- Revenue Assumptions
- Revenue Trends

Revenues and Expenditures by Fund

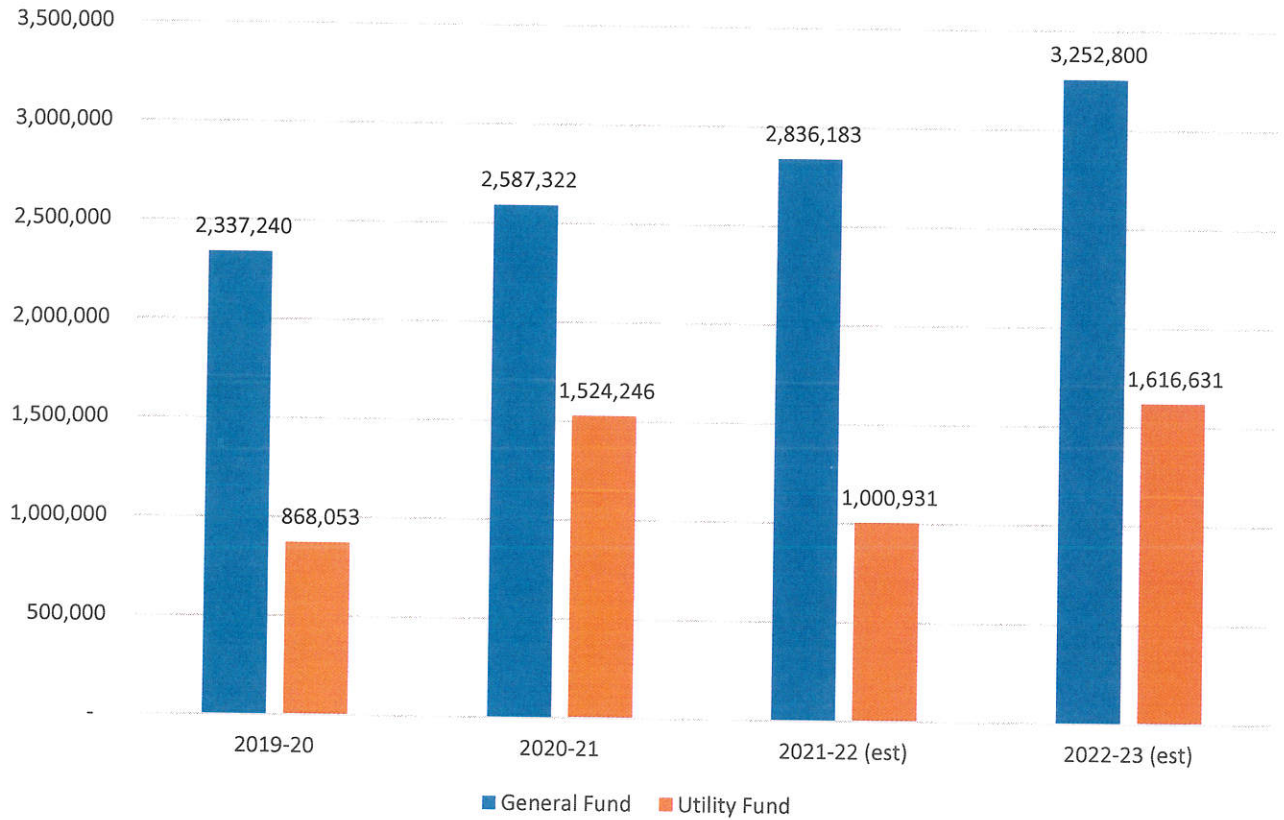
Revenues

<u>Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
General	\$2,337,240	\$2,587,322	\$2,836,183	\$3,252,800
Utility	<u>\$ 868,053</u>	<u>\$1,524,246</u>	<u>\$ 1,000,931</u>	<u>\$1,616,631</u>
Total	\$3,205,293	\$4,111,568	\$3,837,114	\$4,869,431

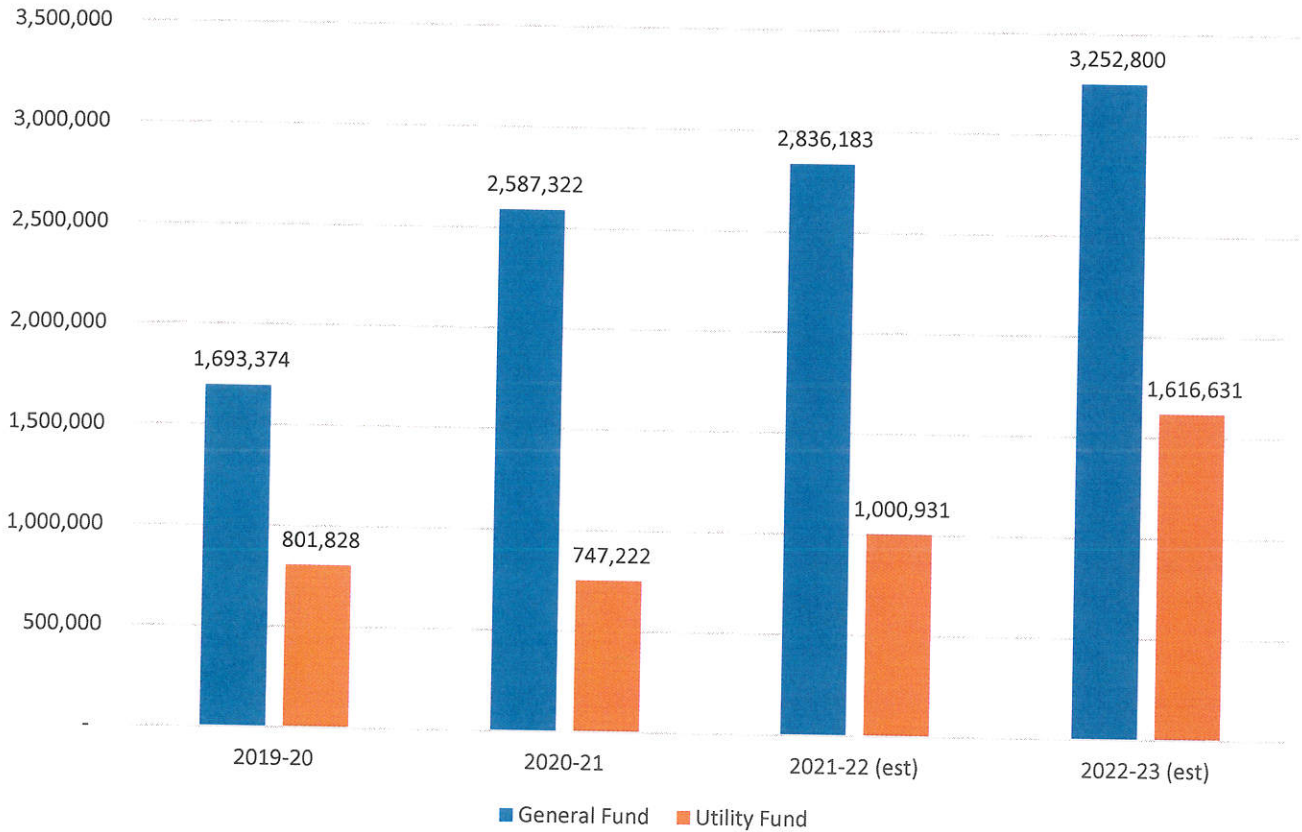
Expenditures

<u>Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
General	\$1,693,374	\$2,232,347	\$2,836,183	\$3,252,800
Utility	<u>\$ 801,828</u>	<u>\$ 747,222</u>	<u>\$ 1,000,931</u>	<u>\$1,616,631</u>
Total	\$2,495,202	\$2,979,569	\$3,837,114	\$4,869,431

Revenues by Fund 2019-2023



Expenditures by Fund 2019-2023



Comparison of Revenue and Expenditure Summaries

REVENUES

<u>General Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
Ad Val/Vehicle Tax	516,162	521,079	521,350	529,250
Sales Tax	1,246,792	1,430,101	1,221,500	1,315,000
Powell Bill(allocation/reserve)	144,539	137,230	244,000	150,000
State Shared Rev	203,574	202,506	197,158	189,608
Solid Waste Fee	210,470	272,832	230,000	250,000
Miscellaneous	296,009	22,559	10,675	15,175
Fund Balance	0	0	1,476,000	803,017
Capital Reserve	0	0	0	0
Planning Fees	<u>830</u>	<u>1,015</u>	<u>500</u>	<u>750</u>
Total	2,618,376	2,587,322	3,901,183	3,252,800

<u>Utility Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
Water Tank Cell Tower Lease	23,082	23,717	23,000	24,000
Utility Charges	957,044	1,047,583	985,000	1,070,000
Taps & Connections	8,582	13,400	7,500	13,000
Late Charges	13,323	13,742	13,000	13,000
Transfer from Capital Reserve	69,317	94,887	0	0
Miscellaneous	12,670	330,917	5,000	3,750
Net Asset Appropriation	0	0	449,631	492,881
AIA Grant-GIS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,084,018	1,524,246	1,483,131	1,616,631

EXPENDITURES

<u>General Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
Governing Body	34,850	31,607	45,800	50,450
Administration	345,688	316,626	1,384,133	587,550
Finance	85,508	77,682	230,600	199,100
Streets & Highways	37,791	157,146	244,000	175,000
Public Works	336,433	378,321	496,900	654,250
Sanitation	273,195	250,287	353,500	549,500
Community Development	83,357	88,325	284,550	278,700
Parks & Recreation	302,552	613,745	667,700	564,250
Operating Transfers	0	0	0	0
Inter Local Transfer	<u>194,000</u>	<u>194,000</u>	<u>194,000</u>	<u>194,000</u>
Total	1,693,374	2,107,739	3,901,183	3,252,800

<u>Utility Fund</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22(est)</u>	<u>2022-23(est)</u>
Water	618,836	475,541	1,000,931	1,218,131
Sewer	<u>182,992</u>	<u>194,861</u>	<u>482,200</u>	<u>398,500</u>
Total	801,828	670,402	1,483,131	1,616,631

2022-2023 CAPITAL IMPROVEMENT EXPENDITURE SUMMARIES

Capital Improvement Decision Process: The Town's formal Capital Improvement Program (CIP) covers a span of ten years. Identifying a need for capital improvement comes from the Mayor, Board, Citizens, and Town Staff. Once a potential need is identified, it is evaluated during the annual goal setting retreat and reviewed more closely during budget workshops. A final decision is rendered at the time of budget adoption.

Definition of Capital Improvement: A capital improvement in Sawmills is defined as any expenditure for equipment, buildings, any structure/facility related to municipal operations, machinery, land acquisition, plan, study, or project in which the cost for the item exceeds \$10,000. The information listed on the next few pages is a summary of the Capital expenditures for the General and Utility Funds for the ten years.

Town of Sawmills Capital Improvement Plan (10 Year)

General Fund

	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>FY 29/30</u>	<u>FY 30/31</u>	<u>FY 31/32</u>
Administration										
Town Hall - new construction	-	2,000,000	2,000,000							
Administration Subtotal	-	2,000,000	2,000,000	-	-	-	-	-	-	-
Public Works										
4 Seat Side by Side SUV	15,000									
Public Works - Security Cameras	35,000									
Parking Lot		200,000								
Generator			30,000							
Dump Truck						200,000				
Snow Plow						20,000				
Public Works Subtotal	50,000	200,000	30,000	-	-	220,000	-	-	-	-
Parks & Recreation										
Baird Cameras and Surge Protectors	20,000									
Baird Parking Lot Lights	130,000									
SMP Expansion - Grading		900,000								
Disc Golf Course Improvements		50,000								
SMP Expansion - Paved Walking Trails			100,000							
SMP Expansion - Site Parking Lot			160,000							
Amphitheater/Concessions&Restrooms				300,000						
Recreation Center					5,000,000					
Multipurpose Field Finalization						300,000				
Outdoor Basketball Courts						75,000				
Veterans Park Field Lights							1,000,000			
SMP Expansion - Large Picnic Shelter								200,000		
SMP Expansion - Picnic Shelter Restrooms								260,000		
SMP Expansion - Baseball Fields									1,300,000	
SMP Expansion - BB Toilets/PressBox/Concess										650,000
Parks & Recreation Subtotal	150,000	950,000	260,000	300,000	5,000,000	375,000	1,000,000	460,000	1,300,000	650,000
Sanitation										
Rear Loader Garbage Truck	200,000									
Tub Brush Grinder								700,000		
Sanitation Subtotal	200,000	-	-	-	-	-	-	700,000	-	-

Streets & Highways

31

Capital Budget Items by Department FY 2022 - 2023

General Fund & Utility Fund

General Fund

Public Works – 4 Seat Side by Side	\$15,000
Public Works – Security Cameras	\$35,000
Parks & Recreation – Cameras/Surge Protectors	\$20,000
Parks & Recreations – Parking Lot Lights	\$130,000
Sanitation – Rear Loader Garbage Truck	\$200,000
Streets/Highways – Service Truck	\$50,000
Streets/Highways – Snow Plow	\$10,000

Utility Fund

Water Department – Service Truck	\$70,000
Water Department – Baker Circle Extension	\$300,000
Sewer Department – SCHS Pump Station Generator	\$125,000

Capital Budget – General Fund	\$460,000
Capital Budget – Utility Fund	\$495,000
Total Capital Budget	\$955,000

EXPLANATION OF CAPITAL EXPENDITURES FY 2022-2023

Capital Items – General Fund

Explanation, Financing, & Operational Impacts

Public Works – 4 Seat Side by Side
Cost: \$15,000

Maintenance – addition to fleet

Public Works – Security Cameras
Cost: \$35,000

Security – enhance measures to monitor and protect

Parks & Recreation – Cameras/Surge Protectors
Cost: \$20,000

Security – enhance measures to monitor and protect

Parks & Recreations – Parking Lot Lights
Cost: \$130,000

Security – enhance measures to monitor and protect

Sanitation – Rear Loader Garbage Truck
Cost: \$200,000

Transportation - replacement of existing vehicle

Streets/Highways – Service Truck
Cost: \$50,000

Transportation - addition to fleet

Streets/Highways – Snow Plow
Cost: \$10,000

Maintenance – additional resource for weather events

Capital Items – Utility Fund

Explanation, Financing, & Operational Impacts

Water Department – Service Truck
Cost: \$70,000

Transportation - addition to fleet

Water Department – Baker Circle Extension
Cost: \$300,000

Utility Asset - enhance management, maintenance, and repair.

Sewer Department – SCHS Pump Station Generator
Cost: \$125,000

Utility Asset - enhance management, maintenance, and repair.

REVENUE ASSUMPTIONS

The following information briefly explains the major sources of revenue and describes the means used to project anticipated income for the Town of Sawmills.

Ad Valorem Taxes Ad Valorem or property tax income is based on a \$.20 tax rate per \$100 of assessed valuation with an estimated 97.26% overall collection rate.

Investments The Town generates income by investing idle cash in CD's, money market accounts, and investments in the North Carolina Capital Management Trust Fund. An average monthly balance of temporarily idle cash for each fund is determined by using historical trend analysis and by performing cash flow projections for FY 2022 - 2023.

Shared Revenues State-shared revenue sources remain to remain reduced due to previous action taken by the North Carolina General Assembly. The distribution of revenue changes from year to year. Sawmills receives the following State-shared revenues: Franchise, Piped Natural Gas, Excise, and Telecommunication Taxes. For FY 2022 - 2023 estimates of these revenues have been included in the budget.

Local Sales Tax The State collects and distributes local levied tax on retail sales. The tax consists of a one cent (Article 39), and two one-half cent taxes (Articles 40 & 42), of which each local government receives a portion, based on either a per capita (population) or ad valorem (property value) basis determined by the county. Caldwell County distributes sales tax money based on per capita. To continue to receive these taxes on a per capita basis, the Town and other municipalities have entered into an interlocal agreement with Caldwell County to use these funds on economic development incentives benefiting the County. The Town's contribution is \$194,000.

Powell Bill Fund Powell Bill funds are generated from the State's Gasoline Tax. A percentage of this tax is returned to municipalities through a formula based on a town's population and mileage of streets maintained by the municipalities. Powell Bill money can only be used for street maintenance, construction, traffic signs, curbs and gutters, drainage, and other related needs.

Water Billings	The Town sells potable water to residential and commercial establishments within the Sawmills town limits. Minimum monthly water charges to customers will be increased by 2.5% to \$22.19 for the first 2,000 gallons, with \$6.46 for each additional 1,000 gallons up to 10,000 gallons; \$7.54 per 10,001 to 20,000; \$4.85 per 20,001 to 30,000 and \$3.77 over 30,001
Sewer Billings	The Town collects waste water through a sewer collection system. The bill each month is based on a customer's water consumption. The minimum monthly sewer charge will increase to \$30.29 for the first 2,000 gallons with each additional 1,000 gallons at a rate of \$8.18.
Fund Balance	This revenue source comes from the Town's surplus in either the General or Utility Funds. The appropriation of fund balance (General Fund), or net assets (Utility Fund), is necessary to balance projected revenues and expenditures. The level of appropriation is determined by the difference between estimated expenditures and estimated revenues for the upcoming fiscal year.
Misc. Revenue	This revenue source is generated by park rental fees, trash cans, Town promotional materials, Veterans Memorial engraving and copies.
Capital Reserve	This fund is represented on a municipality's balance sheet accounting for reserves set aside for future long-term capital investments, projects, or emergency expenditures. This type of fund is set aside to ensure the municipality has adequate funding to finance the project at least partially.
Other	All other revenue sources were projected by using one, or a combination of the following forecasting methods: historical trend analysis, projections from the N.C. League of Municipalities, and/or institutional knowledge.

REVENUE TRENDS

General Fund

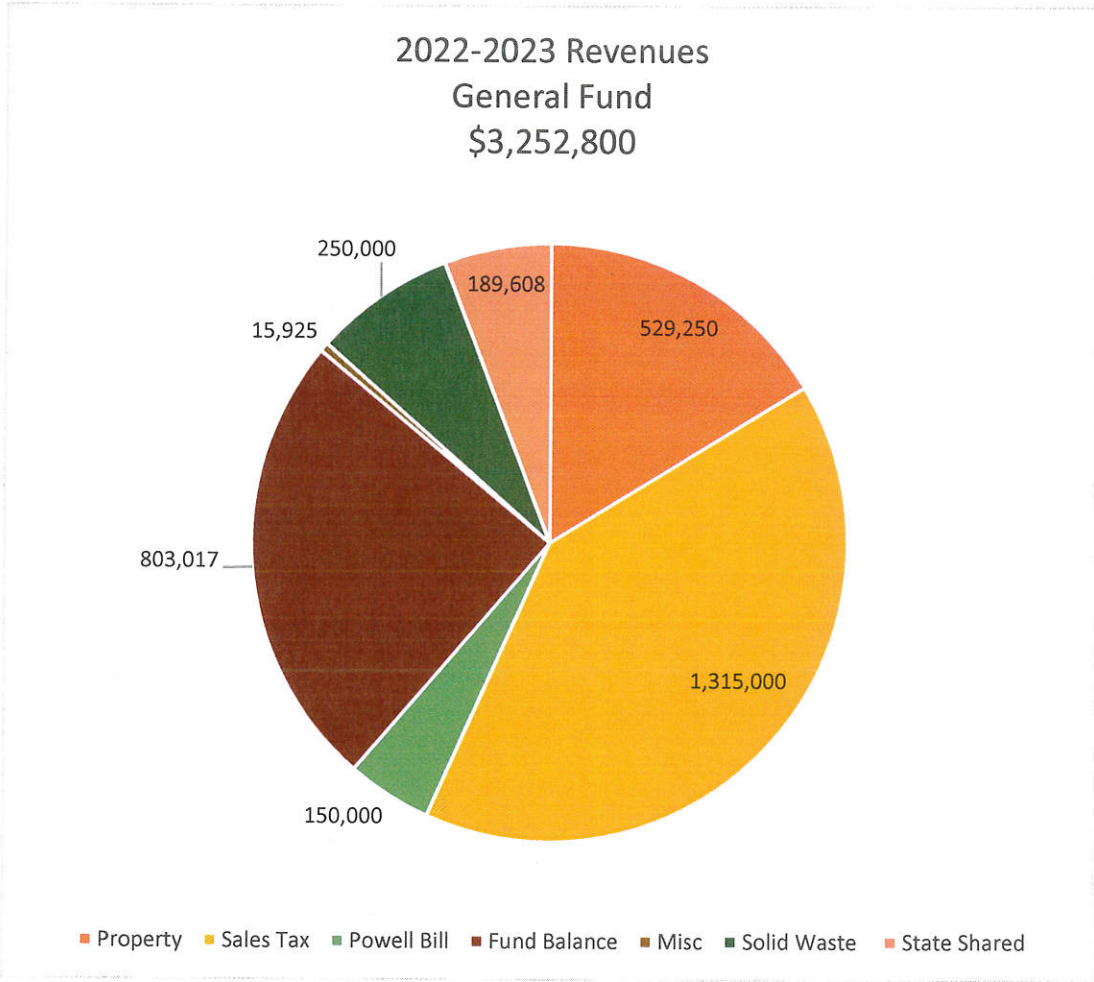
Property tax revenues make up approximately 22% of the General Fund revenues. We project a decrease in revenues for the Town. Sawmills, and many other North Carolina municipalities, that receive State Shared Revenues. This represents approximately 8% of the revenue and is comprised of the Franchise, Utility, Excise, and Telecommunication taxes. As long as these revenues remain subject to annual appropriation by the North Carolina General Assembly, they will continue to be an unstable and unpredictable source of revenue. The Sales and Use Tax, along with City Hold Harmless, is approximately 54% of the General Fund Revenue. Also included is the Powell Bill revenue which represents approximately 6% of the revenue. These funds will be used to supplement road expenditures. The remaining 10% is comprised of the solid waste fees, planning/zoning fees, investments and miscellaneous revenue.

Utility Fund

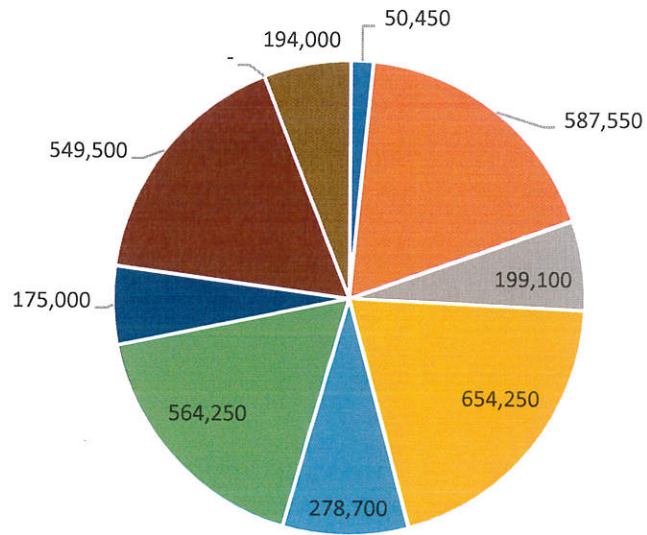
The vast majority of support for this fund comes from water sales. Over the years, water sales and usage have increased slightly. Occasionally, sales will drop from one year to the next. Proceeds from water sales, and the other smaller revenue sources, should provide adequate revenues to maintain the Utility Fund as a self-supporting enterprise activity.

GENERAL FUND

- **Revenues for General Fund Graph**
- **Expenditures for General Fund Graph**
- **Governing Body**
- **Administration**
- **Finance**
- **Public Works**
- **Streets & Highways**
- **Sanitation & Recycling**
- **Community Development**
- **Parks & Recreation**



2022-2023 Expenditures
General Fund
\$3,252,800



- Governing Body
- Administration
- Finance
- Public Works
- Community Development
- Parks & Recreation
- Streets & Highways
- Sanitation & Recycling
- Operating Transfers
- Interlocal Transfer

GOVERNING BODY

*Mayor
* Town Council

The Town's elected Governing Body consists of a Mayor and five Council members. The Mayor and Council are elected on four-year staggered terms. Elections are held every two years.

OBJECTIVES

- Constantly monitor projects in the Town, working with staff to ensure that the Budget is in compliance and being wise stewards of the Town's monies. Work with residents to understand problems and needs to improve the Town's services and functions.
- Continue to work with the Western Piedmont Council of Governments, the North Carolina League of Municipalities, as well as the County and local municipalities.

Expenditures

	<u>2021-22 Budget</u>	<u>2022 - 23 Budget</u>	<u>% Change</u>
	\$45,800	\$50,450	+9.22%
<u>Mayor/Council</u>	<u>Total</u>	<u>Changes</u>	<u>Total</u>
	6	0	6

ADMINISTRATION	* Town Administrator	* Town Clerk
	* Administrative Assistant	

The Administrative Department consists of the Town Administrator who handles the day-to-day operations of the Town, a Town Clerk and Administrative Assistant. The Town Clerk records the minutes for the Town Council meetings and keeps all records for the Town. The Administrative Assistant ensures assists with payment applications for utility billing.

OBJECTIVES

- Administrative staff will attend conferences and classes to improve job knowledge and efficiency.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$1,384,133	\$587,550	-135.58%

Personnel

<u>Full Time</u>	<u>Part Time</u>
3	0

FINANCE

* Finance Officer

The Finance Department maintains and updates all financials such as Year End Reports, Statements of Revenues and Expenses, Trial Balance, General Ledger and all Journal Entries to stay within the allotted budget. Personnel also maintain all State and Federal reports such as County Sales Tax Report, 941's, State Withholding, and Municipal Certification Report. The Finance Department also handles all aspects of personnel, health insurance, workers compensation, property and liability insurance, internal auditing, accounts payable, accounts receivable, fixed assets, payroll, works with the Auditor on the yearly audit, and helps prepare the annual budget.

OBJECTIVES

The Finance Officer will attend conferences and/or classes that include local, state and national information regarding governmental laws, employment laws, accounting, auditing and financial management information. These classes/conferences will aide the Finance Officer to be in compliance with GAP, GASB and local, State, and Federal requirements.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$230,600	\$199,100	-13.66%

Personnel

<u>Full Time</u>	<u>Part Time</u>
1.5	0

PUBLIC WORKS DEPARTMENT

* Public Works Director

* Public Works Employees

The Public Works Department endeavors to keep all buildings, equipment and the infrastructure of the Town in operational order. The main goal is to keep the Town clean, safe, and in good repair.

OBJECTIVE

- Coordinate with the NC Department of Transportation by maintaining roads in the Town with paving/repairs, keeping right of ways clear, snow removal, mowing and removal of debris.
- Sustain all the Town's facilities with continual maintenance and repairs.
- Due to Covid-19 restrictions, projects were suspended for FY 20/21.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$740,900	\$829,250	+11.92%
(\$496,900-PW; \$244,000-PB)	(\$654,250-PW; \$175,000-PB)	

Personnel**Full Time****Part Time**

4

0

*Total includes Public Works (PW) and Streets/Highways (Powell Bill).

SANITATION DEPARTMENT

*Republic Services -Trash/Recycling

*Public Works – Work Orders

The Sanitation Department collects trash around the Town on a daily basis. Residents within the Town receive this curbside collection weekly for a monthly fee of \$10.00. Stoves, refrigerators, sofas, tables, boxes, and other miscellaneous items, can be scheduled for pick up by contacting the Town Hall office.

The Town of Sawmills contracts with Republic Services (aka - Garbage Disposal Services) to collect recyclable material on a bi-weekly basis. The Town encourages residents to participate in the recycling program by providing free containers and also a list of items that can be recycled. The recycle rewards program (\$40 credit to the sanitation bill), which began in July, 2011, continues to be a success resulting in an increase in materials being recycled. The Town's goal is to increase the amount of collectible recycling materials and reduce the amount of refuse being taken to the landfill.

OBJECTIVES

- Continue to provide efficient curbside service to the citizens of Sawmills while keeping expenses in check.
- Work with Republic Services to collect recyclables and encourage more participation from residents. Information packets will be used to inform participating residents how to improve ways to recycle and make them aware of their role by conserving resources.
- Beginning FY 2019-20, the Town contracted with Republic Services to collect trash for its residents.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$353,500	\$549,500	+35.67%

Personnel

<u>Full Time</u>	<u>Part Time</u>
0	0

BUDGET SUMMARY

Expanding services, at both the Baird Park and the Veterans Memorial Park, is still the focus for the Parks & Recreation Department in the next few years. In the future, Duke Energy plans to work with the Town to construct a greenway at the Veterans Park. The Town will strive to enhance the aesthetics of the parks with landscaping improvements throughout the year.

OBJECTIVES

- Expand and develop both parks for the use and enjoyment of Town residents.
- Keep both parks clean and well maintained and offer recreational activities that interest all residents in the Town such as walking trails, ball fields, picnic shelters, handicap accessibility, a fishing pier and playgrounds.
- Apply for grants that can be used to develop more recreational facilities.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$667,700	\$564,250	-15.49%

Personnel

<u>Full Time</u>	<u>Part Time</u>
2	0

COMMUNITY DEVELOPMENT

- * Planning Commission
- * Code Enforcement
- * Town Planner

In an effort to increase efficiency, the Town has combined the Planning and Code Enforcement positions via the services of the Western Piedmont Council of Governments (WPCoG). The Town's Code Enforcement service has changed and, as a result, the Town will be more reactive as opposed to proactive. The Town Planner works to manage growth and promote sustainable development to benefit residents, employers and the natural environment. Our quality of life is enhanced through the Town's planning principals, ordinances and anticipating future needs.

Also included in the budget are Town sponsored events These include the Fall Festival, Veterans Day, Christmas Tree lighting and parade, Easter Egg Hunt, the Memorial Day fireworks display and the Farmers Market.

OBJECTIVES

- as the population increases, long range plans for land use are essential to predict services needed for residents of the Town.
- to rewrite the Zoning and Subdivision ordinances to reflect changes in land use and to ensure residents use land and resources wisely.
- to enforce removal of junk cars, noxious weeds and dilapidated homes which will help property values as well as home owner satisfaction.
- to ensure proper permitting of flood plain and storm water areas.
- to encourage beautification of public and private properties
- to update the Town's comprehensive land use plan that will provide guide lines for development over the next 10 years.

Expenditures

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$284,550	\$278,700	-2.1%

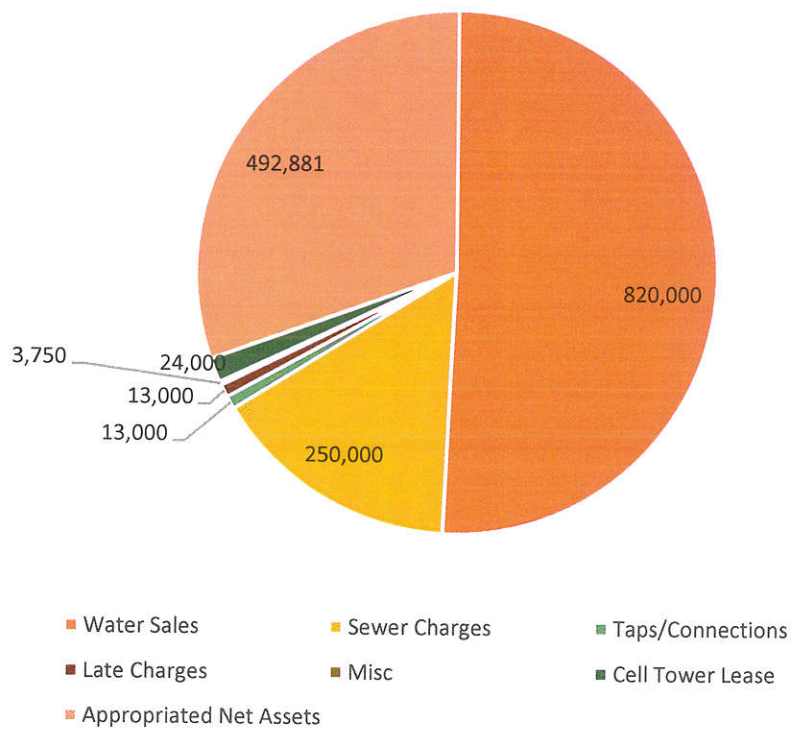
Personnel

<u>Full Time</u>	<u>Part Time</u>
0	0

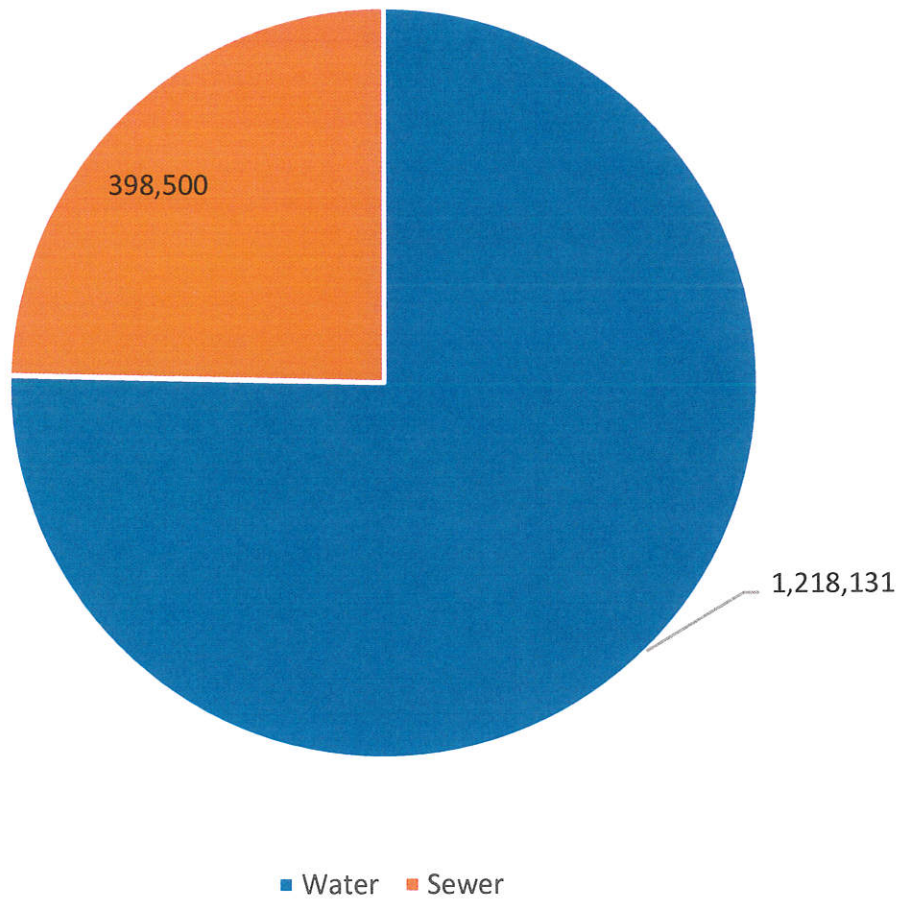
UTILITY FUND

- Revenues for Utility Fund Graph
- Expenses for Utility Fund Graph
- Water Department
- Sewer Department

2022-2023 Revenues
Utility Fund
\$1,616,631



2022-2023 Expenditures
Utility Fund
\$1,616,631



WATER DEPARTMENT

*Water Department ORC

*Water Department Employee

The Water Department maintains and reads water meters, installs new taps, connects and disconnects water customers, and repairs broken lines. All purchased water is tested regularly to ensure its safety. An analysis of this testing is sent to the Town's residents in the annual summer newsletter. The Town of Sawmills purchases water from the City of Lenoir, Baton Water and Caldwell County and resells to residents in the Town.

OBJECTIVES

- Ensure residents have clean potable water with few interruptions.
- Replace damaged waterlines as quickly as possible.
- Review water needs of residents and respond to those needs.
- Update maps with water line infrastructure to aid employees in finding problem areas quickly to reduce interrupted service and aid others such as cable and power companies when digging.

EXPENDITURES

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$1,000,931	\$1,218,131	+17.83%

PERSONNEL

<u>Full Time</u>	<u>Part Time</u>
3	0

SEWER DEPARTMENT

*Sewer Department ORC

*Sewer Department Employee

The Sewer Department maintains sewer lines as well as several pump stations. As new sub-divisions are developed, additional sewer lines will be needed.

For FY 2018-19, in conjunction with Western Piedmont Council of Governments and an AIA Grant, a GIS system will be installed on the water and sewer lines.

OBJECTIVES

- Keep all equipment and sewer lines operational with limited interruptions.
- Continually review sewer needs of Town.
- Update maps with sewer line infrastructure to aid employees in location.

EXPENDITURES

<u>2021-22 Budget</u>	<u>2022-23 Budget</u>	<u>% Change</u>
\$482,200	\$398,500	-17.36%

PERSONNEL

<u>Full Time</u>	<u>Part Time</u>
.5	0

ANNUAL BUDGET ESTIMATES 2022-2023

BUDGETED REVENUES & EXPENDITURES

DETAILED LINE ITEMS

- Revenues – Consolidated Summary
- Revenues – General Fund
- Revenues – Utility Fund
- Revenues – Utility Fund – Water Department
- Revenues – Utility Fund – Sewer Department
- Expenditures – Consolidated Summary
- Expenditures – General Fund
- Expenditures – Utility Fund
- Expenditures – Governing Body
- Expenditures – Administration

- Expenditures – Finance
- Expenditures – Public Works
- Expenditures – Streets/Highways
- Expenditures – Sanitation
- Expenditures – Community Development
- Expenditures – Parks & Recreation
- Expenditures – Interlocal Transfer
- Expenditures – Water Department
- Expenditures – Sewer Department

**Town of Sawmills
Annual Budget Estimates - Revenues**

**Fiscal Year: 2022 - 2023
Summary**

Budget Page:
1

Fund	Fund #	Last Year	Current Year		Budget	
		Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
General Fund	1	\$2,587,322	\$3,901,183	\$1,671,786	\$2,324,841	\$3,252,800
Utility Fund	2	\$1,524,246	\$1,483,131	\$724,308	\$1,070,794	\$1,616,631
TOTALS:		\$4,111,568	\$5,384,314	\$2,396,094	\$3,395,635	\$4,869,431

Town of Sawmills
Annual Budget Estimates - Revenues

Fiscal Year: 2022 - 2023
General Fund

Budget Page:
2

Account Name	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Ad Valorem Current Year	1-00-3101	\$427,645	\$440,000	\$461,722	\$470,000	\$450,000
Ad Valorem Prev Year	1-00-3102	\$17,792	\$18,000	\$6,224	\$15,000	\$15,000
Ad Valorem Refunds	1-00-3103	(\$42)	(\$100)	(\$313)	(\$313)	(\$100)
Ad Valorem Collection Fees	1-00-3104	(\$11,036)	(\$12,000)	(\$11,542)	(\$12,000)	(\$14,000)
Vehicle Interest	1-00-3105	\$0	\$250	\$0	\$250	\$100
Vehicle Taxes	1-00-3110	\$84,004	\$75,000	\$40,430	\$75,000	\$80,000
Vehicle Taxes Prev Year	1-00-3111	\$0	\$50	\$0	\$50	\$0
Vehicle Refunds	1-00-3112	(\$128)	(\$500)	(\$212)	(\$500)	(\$500)
Vehicle Collection Fees	1-00-3113	(\$3,787)	(\$3,000)	(\$1,413)	(\$3,000)	(\$5,000)
Interest on Ad Valorem	1-00-3114	\$6,424	\$3,500	\$1,326	\$3,500	\$3,500
Ad Valorem Late List Rev	1-00-3115	\$207	\$150	\$163	\$163	\$250
NSF fees	1-00-3116	\$540	\$500	\$270	\$450	\$500
Hold Harmless	1-00-3229	\$356,371	\$310,000	\$198,327	\$300,000	\$325,000
Article 44 1/2% Sales tax	1-00-3230	\$77,242	\$73,500	\$43,570	\$66,000	\$65,000
Article 39 1% Sales Tax	1-00-3231	\$449,952	\$378,000	\$237,629	\$360,000	\$400,000
Article 40 1/2 % Sales Tax	1-00-3232	\$328,533	\$285,000	\$179,061	\$270,000	\$325,000
Article 42 1/2 % Sales Tax	1-00-3233	\$218,003	\$175,000	\$114,904	\$175,000	\$200,000
Sales Tax on Telecommunications	1-00-3234	\$15,886	\$15,000	\$3,606	\$15,000	\$11,000
Excise Tax on Piped Natural Gas	1-00-3235	\$3,521	\$300	\$128	\$250	\$3,500
Powell Bill Funds	1-00-3316	\$137,230	\$135,000	\$156,478	\$156,478	\$150,000
Safety Grant	1-00-3317	\$0	\$0	\$0	\$0	\$0
Wellness Grant	1-00-3319	\$0	\$0	\$0	\$0	\$0
Commerce Grant	1-00-3320	\$0	\$0	\$0	\$0	\$0
Cable Franchise Fees	1-00-3323	\$24,744	\$25,000	\$5,773	\$23,000	\$18,000
Utility Franchise Fees	1-00-3324	\$151,078	\$150,000	\$37,295	\$150,000	\$150,000
Ordinance Fees	1-00-3326	\$0	\$0	\$0	\$0	\$0
Veteran's Memorial Engraving/Misc	1-00-3333	\$50	\$75	\$200	\$300	\$50
Planning & Zoning Fees	1-00-3340	\$1,015	\$500	\$865	\$900	\$750
Sale of Recyclable Materials	1-00-3351	\$0	\$0	\$1,296	\$2,000	\$0
Bank Fee Debit Card	1-00-3830	\$0	\$0	\$0	\$0	\$0
Investment Earnings	1-00-3831	\$2,834	\$5,000	\$1,153	\$1,800	\$1,000
Investment Earnings - Powell Bill	1-00-3832	\$135	\$100	\$74	\$115	\$125
Mowing/Snow Removal	1-00-3833	\$3,358	\$3,358	\$0	\$3,358	\$3,358
Solid Waste Fee	1-00-3834	\$272,832	\$230,000	\$183,946	\$235,000	\$250,000
Solid Waste Revenue	1-00-3835	\$3,920	\$3,500	\$1,958	\$3,500	\$3,750
Parks/Rec - Concession Stand	1-00-3836	\$320	\$0	\$2,327	\$3,500	\$1,000
Baird Park Registration	1-00-3837	\$2,830	\$1,500	\$5,883	\$9,000	\$7,000
Baird Park Lights	1-00-3838	\$1,220	\$500	\$188	\$290	\$500
Miscellaneous Revenue	1-00-3839	\$14,630	\$3,000	\$472	\$750	\$5,000
Loan Proceeds	1-00-3840	\$0	\$0	\$0	\$0	\$0
Farmers Market Fees	1-00-3841	\$0	\$0	\$0	\$0	\$0
Veteran's Park/Rec Fee	1-00-3842	\$0	\$0	\$0	\$0	\$0
Over/Under Cash Reconciliation	1-00-3843	\$0	\$0	\$0	\$0	\$0
NC Debt Setoff	1-00-3845	\$0	\$0	\$0	\$0	\$0
Transfer from Capital Reserve	1-00-3860	\$0	\$0	\$0	\$0	\$0
Powell Bill Reserve	1-00-3889	\$0	\$109,000	\$0	\$0	\$0
Fund Balance Appropriated	1-00-3990	\$0	\$1,476,000	\$0	\$0	\$803,017
TOTALS:		\$2,587,322	\$3,901,183	\$1,671,786	\$2,324,841	\$3,252,800

**Town of Sawmills
Annual Budget Estimates - Revenues**

**Fiscal Year: 2022 - 2023
Utility Fund**

Budget Page:
3

	Fund 2	Last Year	Current Year			Budget
Department	Dept #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Water	80	\$1,276,794	\$1,000,931	\$562,212	\$840,794	\$1,218,131
Sewer	90	\$247,452	\$482,200	\$162,096	\$230,000	\$398,500
TOTALS:		\$1,524,246	\$1,483,131	\$724,308	\$1,070,794	\$1,616,631

Town of Sawmills
Annual Budget Estimates - Revenues

Fiscal Year: 2022 - 2023
Utility Fund - Water Department

Budget Page:
4

	Fund 2	Last Year	Current Year			Budget
Account Name	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Water Tank Cell Tower Lease	2-00-3120	\$23,717	\$23,000	\$0	\$24,369	\$24,000
Sale of Recyclable Materials-Wtr Mtrs	2-00-3351	\$5,402	\$0	\$2,775	\$2,775	\$0
Covid Payment Plan	2-00-3709	\$18,130	\$0	\$0	\$0	\$0
Water Sales	2-00-3710	\$800,131	\$760,000	\$533,230	\$780,000	\$820,000
Water Taps and Connections	2-00-3711	\$10,000	\$5,000	\$9,000	\$10,000	\$10,000
Reconnection Fees	2-00-3713	\$3,400	\$2,500	\$1,400	\$2,100	\$3,000
Late Charges	2-00-3714	\$13,742	\$13,000	\$11,008	\$16,000	\$13,000
Investment Earnings	2-00-3831	\$2,019	\$3,000	\$837	\$1,000	\$1,000
Miscellaneous Revenue	2-00-3839	\$305,031	\$2,000	\$3,927	\$4,500	\$2,500
NC Debt Setoff	2-00-3845	\$335	\$0	\$35	\$50	\$250
Capital Contributions	2-00-3850	\$94,887	\$0	\$0	\$0	\$0
AIA Grant - Waterlines GIS	2-00-3861	\$0	\$0	\$0	\$0	\$0
Operating Transfer from General Fund	2-00-3900	\$0	\$0	\$0	\$0	\$0
Appropriated Net Assets	2-00-3990	\$0	\$192,431	\$0	\$0	\$344,381
TOTALS:		\$1,276,794	\$1,000,931	\$562,212	\$840,794	\$1,218,131

Town of Sawmills
Annual Budget Estimates - Revenues

Fiscal Year: 2022 - 2023
Utility Fund - Sewer Department

Budget Page:
5

Account Name	Fund 2	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Sewer Charges	2-00-3750	\$247,452	\$225,000	\$162,096	\$230,000	\$250,000
Sewer Tap & Connections	2-00-3751	\$0	\$0	\$0	\$0	\$0
Capital Contributions	2-00-3850	\$0	\$0	\$0	\$0	\$0
Sewer Net Funds Appropriated	2-00-3991	\$0	\$257,200	\$0	\$0	\$148,500
TOTALS:		\$247,452	\$482,200	\$162,096	\$230,000	\$398,500

Town of Sawmills
Annual Budget Estimates - Expenditures/Expenses

Fiscal Year: 2022 - 2023
Summary

Budget Page:
6

Fund	Fund #	Last Year	Current Year			Budget
		Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
General Fund	1	\$2,232,347	\$3,901,183	\$2,006,621	\$3,428,735	\$3,252,800
Utility Fund	2	\$747,222	\$1,483,131	\$865,171	\$1,456,504	\$1,616,631
TOTALS:		\$2,979,569	\$5,384,314	\$2,871,792	\$1,456,504	\$4,869,431

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund

Budget Page:
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Account	Dept #	Last Year	Current Year			Budget
		Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Governing Body	10	\$31,597	\$45,800	\$29,001	\$38,250	\$50,450
Administration	20	\$971,645	\$1,384,133	\$1,055,696	\$1,202,865	\$587,550
Finance	30	\$89,034	\$230,600	\$64,225	\$128,695	\$199,100
Public Works	40	\$324,115	\$496,900	\$255,193	\$447,750	\$654,250
Community Development	45	\$109,731	\$284,550	\$85,753	\$181,875	\$278,700
Parks and Recreation	46	\$185,605	\$667,700	\$130,672	\$637,800	\$564,250
Streets & Highways	50	\$14,505.64	\$244,000.00	\$13,314.35	\$249,000.00	\$175,000.00
Sanitation and Recycling	60,70	\$312,114.01	\$353,500.00	\$178,767.02	\$348,500.00	\$549,500.00
Operating Transfers	00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interlocal Transfer to Caldwell County	20	\$194,000.00	\$194,000.00	\$194,000.00	\$194,000.00	\$194,000.00
TOTALS:		\$2,232,347	\$3,901,183	\$2,006,621	\$3,428,735	\$3,252,800

**Town of Sawmills
Annual Budget Estimates - Expenses**

**Fiscal Year: 2022 - 2023
Utility Fund**

Budget Page:
8

Dept	Dept #	Last Year	Current Year			Budget
		Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Water	80	\$552,361	\$1,000,931	\$610,546	\$1,124,254	\$1,218,131
Sewer	90	\$194,861	\$482,200	\$254,625	\$332,250	\$398,500
TOTALS:		\$747,222	\$1,483,131	\$865,171	\$1,456,504	\$1,616,631

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Governing Body

Budget Page:
9

Account Name	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-10-4100	\$13,938	\$14,000	\$9,292	\$14,000	\$14,000
Workers Compensation	1-10-4104	\$66	\$200	\$57	\$100	\$100
FICA & Medi Taxes	1-10-4106	\$918	\$1,500	\$612	\$1,000	\$1,200
Community Assistance Program	1-10-4109	\$1,000	\$1,000	\$0	\$0	\$1,000
Donations	1-10-4110	\$15,300	\$16,000	\$14,550	\$16,000	\$16,000
Payments Board of Elections	1-10-4111	\$0	\$7,000	\$3,482	\$5,300	\$7,000
Uniforms	1-10-4125	\$0	\$500	\$153	\$250	\$2,000
Office Supplies	1-10-4126	\$0	\$500	\$0	\$0	\$500
Freight IN	1-10-4130	\$6	\$100	\$14	\$100	\$150
Travel and Training	1-10-4131	\$0	\$1,000	\$0	\$0	\$500
Fuel	1-10-4225	\$0	\$500	\$0	\$0	\$500
Miscellaneous Exp	1-10-4295	\$369	\$2,000	\$840	\$1,500	\$5,500
Town Promotion Materials & Supplies	1-10-4515	\$0	\$1,500	\$0	\$0	\$2,000
TOTALS:		\$31,597	\$45,800	\$29,001	\$38,250	\$50,450

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Administration

Budget Page:
10

Account	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-20-4100	\$145,848	\$175,000	\$83,656	\$150,000	\$160,000
Overtime	1-20-4101	\$0	\$1,000	\$0	\$0	\$300
Employee Benefits	1-20-4103	\$38,350	\$48,000	\$22,007	\$40,000	\$50,000
Workers Compensation	1-20-4104	\$433	\$2,500	\$445	\$445	\$10,000
FICA & Medi Taxes	1-20-4106	\$6,149	\$11,000	\$7,040	\$10,600	\$15,000
Manager's Health Insurance	1-20-4108	\$12,564	\$13,000	\$8,376	\$12,564	\$13,500
Cultural Recreational Rewards	1-20-4110	\$0	\$100	\$0	\$0	\$0
Professional Fee's Accounting	1-20-4118	\$11,350	\$15,000	\$11,600	\$11,600	\$14,000
Professional Fee's Legal	1-20-4119	\$21,943	\$37,000	\$29,492	\$30,000	\$37,000
Professional Fee's Engineer	1-20-4120	\$0	\$0	\$0	\$0	\$10,000
Professional Fee's Architect	1-20-4121	\$0	\$113,933	\$10,000	\$10,000	\$100,000
Uniforms	1-20-4125	\$646	\$1,000	\$472	\$1,000	\$5,000
Office Supplies	1-20-4126	\$8,424	\$8,000	\$3,318	\$8,000	\$10,000
Office Equipment	1-20-4127	\$880	\$1,500	\$0	\$1,500	\$1,000
Wellness and Health	1-20-4128	\$0	\$0	\$0	\$0	\$0
Equipment and Materials	1-20-4129	\$463	\$500	\$0	\$0	\$500
Freight IN	1-20-4130	\$376	\$500	\$91	\$250	\$500
Travel & Training	1-20-4131	\$998	\$3,000	\$1,448	\$4,000	\$12,000
Telephone	1-20-4132	\$3,411	\$5,000	\$2,695	\$5,500	\$5,000
Utilities	1-20-4133	\$5,701	\$6,000	\$3,937	\$6,500	\$7,000
Permits and Fees	1-20-4134	\$0	\$100	\$0	\$100	\$0
Repairs & Maintenance	1-20-4135	\$8,604	\$13,500	\$4,822	\$7,300	\$9,000
Postage	1-20-4136	\$615	\$1,000	\$400	\$1,000	\$1,000
Advertising	1-20-4137	\$394	\$1,000	\$1,051	\$1,600	\$5,000
Printing	1-20-4138	\$0	\$1,000	\$0	\$250	\$0
Insurance and Bonds	1-20-4145	\$17,862	\$19,000	\$17,405	\$17,405	\$35,000
Dues and Subscriptions	1-20-4148	\$15,040	\$15,000	\$16,151	\$16,151	\$18,000
Unemployment Benefits	1-20-4149	\$0	\$500	\$0	\$0	\$0
Non Refundable Taxes Expense	1-20-4150	\$633	\$1,000	\$193	\$300	\$750
Capital Outlay	1-20-4151	\$625,000	\$800,000	\$800,000	\$800,000	\$0
Bank Service Charge	1-20-4170	\$311	\$1,000	\$194	\$1,000	\$500
Computer Expense	1-20-4180	\$25,050	\$40,000	\$15,565	\$25,000	\$35,000
Town Website Maintenance	1-20-4181	\$937	\$3,000	\$780	\$1,000	\$1,500
Prior Year Expenditures	1-20-4199	\$0	\$0	\$0	\$0	\$0
Fuel	1-20-4225	\$20	\$500	\$116	\$500	\$500
Leases & Maint	1-20-4243	\$480	\$500	\$360	\$500	\$500
Caldwell Railroad Commission	1-20-4244	\$0	\$0	\$0	\$0	\$0
Cash Over/Short	1-20-4280	\$0	\$0	\$0	\$0	\$0
Miscellaneous Exp	1-20-4295	\$2,857	\$7,000	\$2,376	\$3,000	\$5,000
Contract Services	1-20-4760	\$16,309	\$38,000	\$11,706	\$35,800	\$25,000
TOTALS:		\$971,645	\$1,384,133	\$1,055,696	\$1,202,865	\$587,550

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Finance

Budget Page:
11

Account	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-30-4100	\$61,025	\$160,000	\$45,184	\$90,000	\$130,000
Employee Benefits	1-30-4103	\$20,462	\$46,000	\$14,715	\$30,000	\$45,000
FICA & Medi Taxes	1-30-4106	\$4,669	\$18,000	\$3,457	\$6,885	\$15,000
Office Supplies	1-30-4126	\$1,697	\$1,000	\$660	\$1,000	\$1,000
Office Equipment	1-30-4127	\$560	\$500	\$0	\$0	\$500
Frieght IN	1-30-4130	\$81	\$100	\$0	\$0	\$100
Travel and Training	1-30-4131	\$330	\$2,500	\$0	\$600	\$5,000
Permits and Fees	1-30-4134	\$0	\$100	\$0	\$0	\$100
Dues and Subscriptions	1-30-4148	\$210	\$300	\$210	\$210	\$300
Unemployment Benefits	1-30-4149	\$0	\$100	\$0	\$0	\$100
Computer Expense	1-30-4180	\$0	\$1,000	\$0	\$0	\$1,000
Miscellaneous Exp	1-30-4295	\$0	\$1,000	\$0	\$0	\$1,000
TOTALS:		\$89,034	\$230,600	\$64,225	\$128,695	\$199,100

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Public Works

Budget Page:
12

Account	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-40-4100	\$161,736	\$225,000	\$141,831	\$213,000	\$205,000
Overtime	1-40-4101	\$256	\$5,000	\$1,724	\$2,600	\$2,000
Employee Benefits	1-40-4103	\$58,853	\$84,000	\$53,829	\$81,000	\$80,000
Workers Compensation	1-40-4104	\$7,000	\$12,000	\$8,696	\$13,000	\$9,000
FICA & Medi Taxes	1-40-4106	\$12,392	\$20,000	\$10,982	\$17,000	\$18,000
Professional Fee's Engineer	1-40-4120	\$0	\$0	\$0	\$0	\$1,000
Street Lights	1-40-4124	\$13,429	\$21,000	\$8,278	\$21,000	\$16,000
Uniforms	1-40-4125	\$1,853	\$6,000	\$1,885	\$3,000	\$6,000
Equipment and Materials	1-40-4129	\$4,830	\$25,000	\$11,377	\$18,000	\$7,500
Freight IN	1-40-4130	\$106	\$1,000	\$489	\$800	\$250
Travel and Training	1-40-4131	\$400	\$1,000	\$0	\$0	\$1,000
Telephone	1-40-4132	\$2,290	\$2,500	\$1,754	\$2,700	\$3,500
Utilities	1-40-4133	\$8,080	\$10,000	\$4,438	\$6,700	\$12,000
Permits and Fees	1-40-4134	\$0	\$0	\$0	\$0	\$0
Repairs & Maintenance	1-40-4135	\$5,999	\$15,000	\$2,657	\$15,000	\$140,000
Unemployment Benefits	1-40-4149	\$0	\$1,000	\$0	\$0	\$0
Non Refundable Taxes Expense	1-40-4150	\$296	\$400	\$231	\$350	\$500
Capital Outlay	1-40-4151	\$0	\$15,000	\$0	\$15,000	\$50,000
Computer Expense	1-40-4180	\$1,194	\$8,000	\$385	\$600	\$2,500
Prior Year Expenditures	1-40-4199	\$0	\$0	\$0	\$0	\$0
Fuel	1-40-4225	\$2,134	\$6,000	\$868	\$1,500	\$6,000
Leases & Maint	1-40-4243	\$0	\$1,000	\$0	\$0	\$0
Miscellaneous Exp	1-40-4295	\$7,000	\$13,000	\$3,366	\$13,000	\$8,000
Materials & Supplies	1-40-4515	\$4,499	\$5,000	\$2,253	\$3,500	\$6,000
Paving or Speed humps	1-40-4559	\$19,000	\$0	\$0	\$0	\$60,000
Contract Services	1-40-4760	\$12,768	\$20,000	\$150	\$20,000	\$20,000
TOTALS:		\$324,115	\$496,900	\$255,193	\$447,750	\$654,250

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Streets/Highways

Budget Page:
13

Account	Fund 1	Last Year	Current Year		Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	2022 - 2023 Estimate
Equipment Purchases	1-50-4117	\$0	\$0	\$0	\$0
Professional Fee's Engineer	1-50-4120	\$725	\$7,000	\$149	\$10,000
Safety Equipment and Materials	1-50-4129	\$0	\$0	\$0	\$0
Freight IN	1-50-4130	\$0	\$0	\$0	\$0
Repairs & Maintenance	1-50-4135	\$0	\$10,000	\$9,951	\$35,000
Capital Outlay	1-50-4151	\$0	\$0	\$0	\$60,000
Miscellaneous Exp	1-50-4295	\$0	\$0	\$0	\$0
Materials & Supplies	1-50-4515	\$1,781	\$7,000	\$3,215	\$10,000
Speed Humps	1-50-4557	\$0	\$12,000	\$0	\$10,000
Drainage	1-50-4558	\$0	\$100,000	\$0	\$25,000
Paving	1-50-4559	\$12,000	\$108,000	\$0	\$25,000
Right of Way	1-50-4600	\$0	\$0	\$0	\$0
TOTALS:		\$14,506	\$244,000	\$13,314	\$249,000
					\$175,000

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Sanitation

Budget Page:
14

		Last Year	Current Year			Budget
		Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Repairs & Maintenance	1-60-4135	\$7,610	\$20,000	\$2,252	\$20,000	\$15,000
Postage	1-60-4136	\$0	\$0	\$0	\$0	\$0
Printing	1-60-4138	\$0	\$0	\$0	\$0	\$0
Capital Outlay	1-60-4151	\$0	\$0	\$0	\$0	\$200,000
Fuel	1-60-4225	\$4,796	\$10,000	\$2,189	\$6,000	\$12,000
Allowance For Bad Debt	1-60-4285	\$758	\$1,000	\$0	\$0	\$1,000
Miscellaneous Exp	1-60-4295	\$0	\$0	\$0	\$0	\$0
Materials & Supplies	1-60-4515	\$0	\$0	\$0	\$0	\$0
Trash Collection-Republic	1-60-4760	\$200,082	\$207,000	\$116,714	\$207,000	\$215,000
Landfill - Republic/Public Works	1-60-4761	\$8,310	\$22,000	\$4,747	\$22,000	\$10,500
Contracted Services Recycle	1-60-4762	\$90,499	\$93,500	\$52,864	\$93,500	\$96,000
TOTALS:		\$312,114	\$353,500	\$178,767	\$348,500	\$549,500

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Community Development

Budget Page:
15

Account	Fund 1	Last Year	Current Year		Budget	
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-45-4100	\$50	\$200	\$0	\$0	\$200
Workers Compensation	1-45-4104	\$0	\$0	\$0	\$0	\$0
FICA & Medi Taxes	1-45-4106	\$4	\$50	\$0	\$0	\$50
Professional Fee's Engineer	1-45-4120	\$4,089	\$0	\$0	\$0	\$2,500
Office Supplies	1-45-4126	\$0	\$100	\$13	\$25	\$500
Office Equipment	1-45-4127	\$0	\$0	\$0	\$0	\$0
Freight IN	1-45-4130	\$15	\$100	\$60	\$100	\$100
Utilities	1-45-4133	\$424	\$500	\$280	\$450	\$750
Permits and Fees	1-45-4134	\$860	\$2,000	\$0	\$2,000	\$1,000
Contractors	1-45-4135	\$35	\$75,000	\$221	\$33,500	\$10,000
Postage	1-45-4136	\$19	\$100	\$0	\$100	\$100
Advertising - Community Development	1-45-4137	\$0	\$2,000	\$1,529	\$2,000	\$5,000
Capital Outlay	1-45-4151	\$0	\$25,000	\$12,600	\$13,000	\$0
Social Medial - Facebook	1-45-4180	\$2,500	\$3,000	\$1,500	\$2,500	\$3,500
Miscellaneous Exp	1-45-4295	\$2,186	\$41,500	\$2,123	\$3,200	\$5,000
Materials & Supplies	1-45-4515	\$10,269	\$35,000	\$29,195	\$35,000	\$100,000
Contract Services	1-45-4760	\$89,278	\$100,000	\$38,233	\$90,000	\$150,000
TOTALS:		\$109,731	\$284,550	\$85,753	\$181,875	\$278,700

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Parks & Recreation

Budget Page:
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Account	Fund 1	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	1-46-4100	\$71,576	\$55,000	\$31,405	\$48,000	\$100,000
Overtime	1-46-4101	\$0	\$3,000	\$0	\$0	\$0
Employee Benefits	1-46-4103	\$30,991	\$21,000	\$12,387	\$19,000	\$46,000
Workers Compensation	1-46-4104	\$2,848	\$3,500	\$1,377	\$2,100	\$4,000
FICA & Medi Taxes	1-46-4106	\$5,191	\$5,000	\$2,403	\$3,800	\$10,000
Refunds - Parks & Recreation	1-46-4113	\$0	\$200	\$0	\$200	\$0
Professional Fee's Legal	1-46-4119	\$0	\$1,000	\$0	\$1,000	\$0
Professional Fee's Engineer	1-46-4120	\$8,233	\$20,000	\$50	\$20,000	\$5,000
Veteran's Memorial Engraving	1-46-4122	\$0	\$500	\$0	\$500	\$500
Veteran's Park Flood Lights	1-46-4124	\$0	\$1,000	\$0	\$1,000	\$0
Uniforms and Trophies	1-46-4125	\$0	\$10,000	\$2,138	\$3,500	\$7,000
Office supplies	1-46-4126	\$0	\$2,500	\$1,408	\$2,300	\$2,000
Equipment and Materials	1-46-4129	\$1,952	\$4,000	\$8,147	\$12,300	\$23,000
Freight IN	1-46-4130	\$856	\$500	\$95	\$250	\$1,500
Travel and Training	1-46-4131	\$28	\$2,500	\$726	\$1,500	\$3,000
Telephone	1-46-4132	\$490	\$1,000	\$515	\$850	\$2,500
Utilities	1-46-4133	\$17,070	\$20,000	\$10,803	\$17,000	\$20,000
Permits and Fees	1-46-4134	\$65	\$500	\$110	\$200	\$250
Repairs & Maintenance	1-46-4135	\$12,805	\$33,000	\$4,789	\$33,000	\$120,000
Advertising	1-46-4137	\$0	\$1,000	\$1,000	\$1,500	\$2,500
Concession Stand Supplies	1-46-4141	\$0	\$1,000	\$0	\$0	\$20,000
Unemployment Benefits	1-46-4149	\$0	\$500	\$0	\$0	\$0
Non Refundable Taxes Expense	1-46-4150	\$0	\$0	\$0	\$0	\$0
Capital Outlay	1-46-4151	\$10,300	\$412,000	\$29,545	\$412,000	\$150,000
Capital Reserve	1-46-4152	\$0	\$0	\$0	\$0	\$0
Computer/internet/wifi	1-46-4180	\$1,387	\$20,000	\$5,671	\$8,600	\$2,500
Fuel	1-46-4225	\$3,113	\$5,000	\$2,339	\$4,500	\$6,000
Miscellaneous Exp	1-46-4295	\$1,968	\$1,000	\$1,348	\$2,100	\$2,500
Materials & Supplies	1-46-4515	\$14,881	\$20,000	\$10,480	\$20,000	\$15,000
Water Purchases	1-46-4558	\$725	\$1,000	\$366	\$600	\$1,000
Contract Services	1-46-4760	\$1,124	\$22,000	\$3,570	\$22,000	\$20,000
TOTALS:		\$185,605	\$667,700	\$130,672	\$637,800	\$564,250

Town of Sawmills
Annual Budget Estimates - Expenditures

Fiscal Year: 2022 - 2023
General Fund - Interlocal Transfer

Budget Page:
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	Fund 1	Last Year	Current Year			Budget
Account	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Interlocal Trans Caldwell County	1-20-4296	\$194,000	\$194,000	\$194,000	\$194,000	\$194,000
TOTALS:		\$194,000	\$194,000	\$194,000	\$194,000	\$194,000

Town of Sawmills
Annual Budget Estimates - Expense

Fiscal Year: 2022 - 2023
Utility Fund - Water Department

Budget Page:
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Account Name	Fund 2	Last Year	Current Year			Budget
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	2-80-4100	\$71,445	\$140,000	\$90,872	\$137,000	\$190,000
Overtime	2-80-4101	\$1,367	\$5,000	\$2,099	\$3,500	\$3,500
Employee Benefits	2-80-4103	\$38,827	\$60,000	\$38,909	\$60,000	\$80,000
Workers Compensation	2-80-4104	\$5,000	\$7,500	\$3,960	\$6,000	\$7,000
FICA & Medi Taxes	2-80-4106	\$4,244	\$10,000	\$5,271	\$8,000	\$15,000
Professional Fee's Legal	2-80-4119	\$0	\$0	\$0	\$0	\$0
Professional Fee's Engineer	2-80-4120	\$495	\$25,000	\$4,370	\$25,000	\$30,000
Equipment and Materials	2-80-4129	\$12,112	\$15,000	\$8,111	\$13,000	\$5,000
Freight IN	2-80-4130	\$283	\$500	\$535	\$850	\$500
Travel and Training	2-80-4131	\$0	\$1,000	\$170	\$300	\$1,000
Telephone	2-80-4132	\$1,204	\$2,000	\$616	\$1,000	\$2,500
Utilities	2-80-4133	\$1,944	\$2,000	\$423	\$650	\$2,500
Permits and Fees	2-80-4134	\$3,982	\$5,000	\$3,184	\$5,000	\$5,000
Repairs & Maintenance	2-80-4135	\$29,630	\$250,000	\$31,919	\$250,000	\$35,000
Postage	2-80-4136	\$8,464	\$8,500	\$4,095	\$6,500	\$10,000
Printing	2-80-4138	\$4,549	\$7,000	\$2,216	\$3,500	\$7,000
Unemployment Benefits	2-80-4149	\$0	\$400	\$0	\$0	\$0
Non Refundable Taxes Expense	2-80-4150	\$111	\$150	\$47	\$100	\$250
Capital Outlay	2-80-4151	\$0	\$0	\$141,500	\$141,500	\$370,000
Capital Reserve	2-80-4152	\$0	\$0	\$0	\$0	\$0
Rural Center Grant Expense	2-80-4153	\$0		\$0	\$0	\$0
Bank Service Charge	2-80-4170	\$5,598	\$6,000	\$3,095	\$5,000	\$6,500
Computer Expense	2-80-4180	\$0	\$400	\$0	\$0	\$500
Prior Year Expenditures	2-80-4199	\$0	\$0	\$0	\$0	\$0
Fuel	2-80-4225	\$4,200	\$10,000	\$4,516	\$10,000	\$8,000
Debt Service Payment-Cajah's Mtn WL	2-80-4270	\$5,881	\$5,881	\$0	\$0	\$5,881
Debt Service Payment - AMI Meters	2-80-4271	\$76,820	\$77,000	\$77,854	\$77,854	\$80,000
Penalties and Interest	2-80-4275	\$8,983	\$9,000	\$7,949	\$12,000	\$9,000
Cash Over/Short	2-80-4280	\$0	\$100	\$0	\$0	\$0
Allowance For Bad Debt	2-80-4285	\$4,791	\$5,000	\$0	\$0	\$5,500
Miscellaneous Exp	2-80-4295	\$1,373	\$3,500	\$327	\$500	\$3,500
Materials & Supplies	2-80-4515	\$19,527	\$25,000	\$6,396	\$25,000	\$25,000
Water Purchases	2-80-4558	\$220,415	\$225,000	\$157,775	\$237,000	\$240,000
Tech Support	2-80-4560	\$19,277	\$45,000	\$14,136	\$45,000	\$25,000
Contracted Services	2-80-4760	\$1,841	\$50,000	\$200	\$50,000	\$45,000
TOTALS:		\$552,361	\$1,000,931	\$610,546	\$1,124,254	\$1,218,131

Town of Sawmills
Annual Budget Estimates - Expense

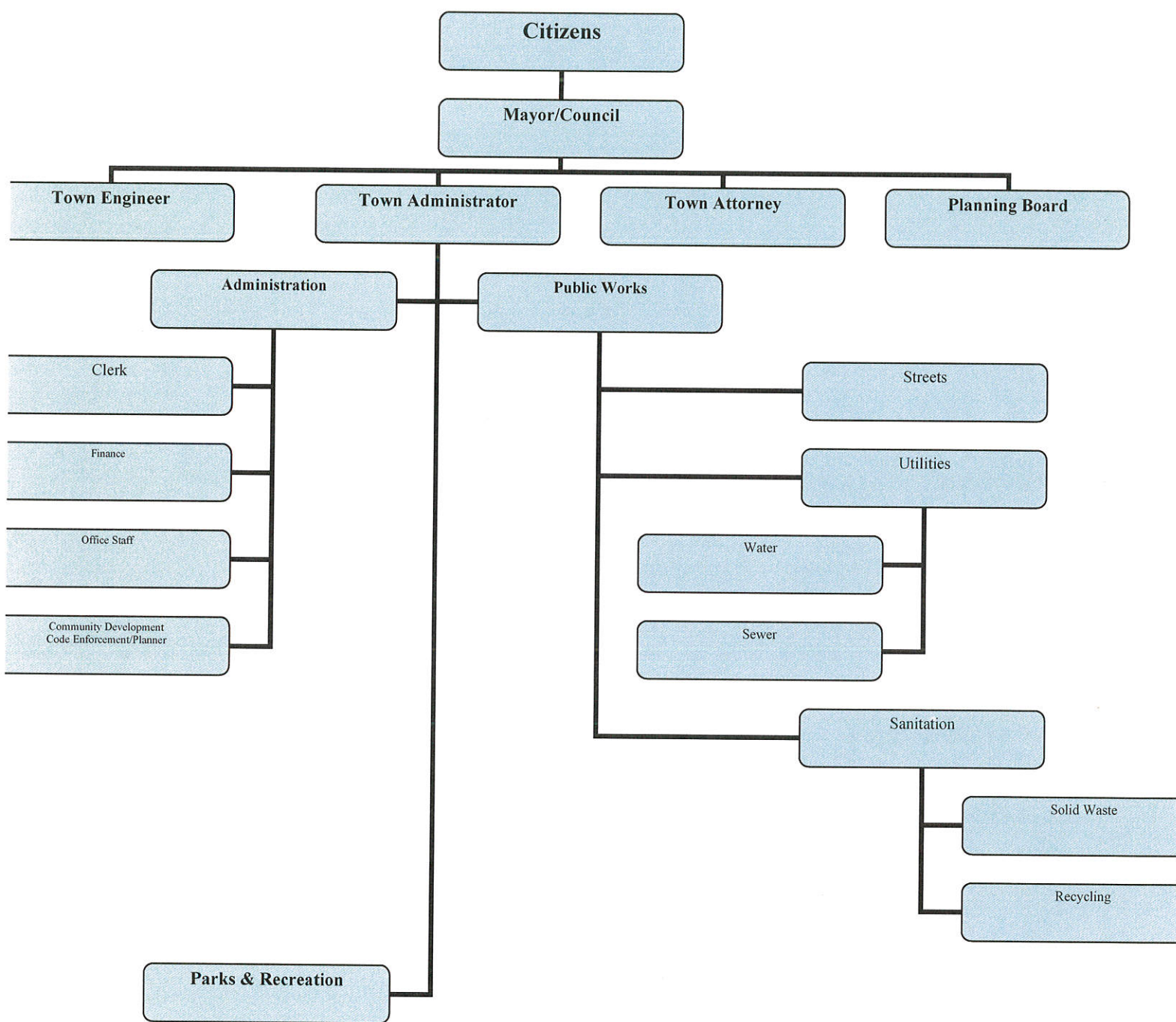
Fiscal Year: 2022 - 2023
Utility Fund - Sewer Department

Budget Page:
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Account Name	Fund 2	Last Year	Current Year		Budget	
	Account #	Actual 2020 - 2021	Budget 2021 - 2022	Actual to February 2022	Estimated Entire Year	2022 - 2023 Estimate
Wages	2-90-4100	\$34,492	\$40,000	\$25,001	\$38,000	\$50,000
Overtime	2-90-4101	\$821	\$4,000	\$1,391	\$2,100	\$3,000
Employee Benefits	2-90-4103	\$14,239	\$16,000	\$10,013	\$15,500	\$20,000
Workers Compensation	2-90-4104	\$0	\$1,000	\$1,000	\$1,500	\$2,500
FICA & Medi Taxes	2-90-4106	\$2,702	\$4,000	\$2,019	\$3,500	\$5,000
Professional Fee's Engineer	2-90-4120	\$485	\$0	\$250	\$400	\$1,000
Equipment and Materials	2-90-4129	\$0	\$2,500	\$0	\$2,500	\$2,500
Freight IN	2-90-4130	\$0	\$500	\$0	\$500	\$500
Travel and Training	2-90-4131	\$0	\$500	\$85	\$250	\$500
Telephone	2-90-4132	\$2,050	\$2,300	\$1,267	\$2,000	\$2,300
Utilities	2-90-4133	\$10,980	\$16,000	\$6,356	\$10,000	\$16,000
Permits and Fees	2-90-4134	\$0	\$1,000	\$0	\$0	\$1,000
Repairs & Maintenance	2-90-4135	\$16,195	\$35,000	\$8,910	\$20,000	\$40,000
Unemployment Benefits	2-90-4149	\$0	\$200	\$0	\$0	\$0
Non Refundable Taxes Expense	2-90-4150	\$255	\$200	\$153	\$250	\$200
Capital Outlay	2-90-4151	\$0	\$230,000	\$143,506	\$150,000	\$125,000
Capital Reserve	2-90-4152	\$0	\$0	\$0	\$0	\$0
Prior Year Expenditures	2-90-4199	\$0	\$0	\$0	\$0	\$0
Allowance For Bad Debt	2-90-4285	\$1,178	\$2,000	\$0	\$0	\$2,000
Miscellaneous Exp	2-90-4295	\$0	\$500	\$14	\$250	\$500
Materials & Supplies	2-90-4515	\$40	\$1,500	\$134	\$500	\$1,500
Sewer Charges	2-90-4558	\$111,424	\$125,000	\$54,526	\$85,000	\$125,000
Contracted Services	2-90-4760	\$0	\$0	\$0	\$0	\$0
TOTALS:		\$194,861	\$482,200	\$254,625	\$332,250	\$398,500

APPENDIX

- **Organizational Chart**
- **Description of Town of Sawmills**
- **Demographics of Town of Sawmills**
- **Glossary**



DESCRIPTION OF THE TOWN OF SAWMILLS

The Town of Sawmills is a charming bedroom community located in the southern part of Caldwell County, North Carolina. The Town encompasses approximately 6.6 square miles and is located approximately 10 miles northwest of Hickory, North Carolina and 10 miles southeast of Lenoir, North Carolina. Sawmills is an hour's drive north of Charlotte and only an hour's drive southeast of Boone. The Town Hall is located at 4076 US Hwy 321A adjacent to the Sawmills Voluntary Fire Department. Sawmills is a neighbor to Baton, Granite Falls and Hudson, North Carolina.

HISTORY

In the southern section of Caldwell County, there was a small community of approximately 1,500 residents. The name of the community was Sawmills because there were several lumber saw mills in the area. Residents of the Sawmills community realized their need for water. The Caldwell County Board of Commissioners appointed three men to help form the Sawmills Sanitary District. These men became the first Board of Commissioners. In 1958 the residents of the Sawmills community held a referendum, which brought about the decision of borrowing \$150,000, in order to install a water system. This loan put the community in debt for twenty-five years. The sanitary district purchased water from the City of Lenoir's water system.

In 1973 the sanitary district realized the need for solid waste pick-up. They partnered with the Town of Hudson and purchased a garbage truck. It soon became apparent that one truck would not be able to serve both communities, so the sanitary district bought out Hudson's share of the truck in 1975 and started servicing Sawmills' sanitary district.

DEMOGRAPHICS

On April 29, 1988 a special census cited the Town's initial population as 3,885. The 2020 Population Census conducted by the US Census Bureau has listed the population at 5,020. As of July 1, 2021, the US Census Bureau estimates the Town's population at 5,036.

GOVERNMENT

On July 1, 1988, the Sawmills Sanitary District incorporated, and was renamed the Town of Sawmills. The Town of Sawmills operates under a Mayor and five Council members. The Mayor and the Council are elected every four (4) years. Elections are non-partisan, staggered, and held during odd-numbered years. The Board hires a Town Administrator to carry out its policies, as well as to manage and direct the daily operations.

DESCRIPTION OF SAWMILLS (CONTINUED)

The Town of Sawmills maintains streets, a utility department, a sanitation department, and two parks. During the 2019-2020 budget meetings, Council agreed to contract with Republic Services to begin trash collection for the Town beginning July 1, 2019 for a 3-year term. Even though the Sawmills Fire Department is located beside the Town Hall, it is a separate operating unit. The Fire Department is composed of voluntary fire persons and first responders. The Town does install and maintain fire hydrants throughout the town to aid the Fire Department.

PUBLIC SERVICE ENTERPRISES

Electric distribution service is provided by Blue Ridge Electric Membership Corporation and Duke Energy. CenturyLink (formerly Embarq), Charter Communications and AT&T provide telecommunications and cable services within the town limits.

TOWN WEBSITE/ SOCIAL MEDIA

Effective December 2009, the town has instituted a new website which will be the focal point of town activities via the web. When completed, all town planning related documents, council minutes and agendas will be available online. A calendar of events will be posted on a monthly basis with updates posted as needed. The address is - www.townofsawmills.com .

In 2011, the Town created a Facebook page to better inform the citizens of events, emergencies and Town projects.

CodeRED

Beginning July 1, 2014, the Town has contracted with Emergency Communications Network (ECN) to implement an emergency alert system. The system will also allow the citizens to be notified of weather alerts, water breaks and outages, road work, Town events and closings.

PARKS & RECREATION

The Town has two recreational parks. The first park, Sawmills Municipal Park, is located at Baird Drive and has been used continuously over the years to host many recreational activities such as youth sports, a walking trail, and a playground. In coordination with Duke Energy and a PARTF grant, the Town added Veterans Park, located on the Water Works Road, to accommodate additional activities. The park has two baseball fields, a soccer field, 18-hole disc golf course, playground equipment, access to a boat dock and two veterans' memorials. One of the memorials includes signature monuments for the engraving of veterans' names. The Town also constructed an additional 9-hole beginners disc golf course located at Veterans Memorial Park.

PUBLIC EDUCATION

The Town of Sawmills is home to two schools - Sawmills Elementary and South Caldwell High School.

Town of Sawmills Demographics

The following summary of the Town demographics was collected via the 2020 Population Census conducted by the US Census Bureau which listed the population at 5,020. This information can be viewed at:

<https://www.census.gov/quickfacts/fact/table/sawmillstownnorthcarolina,US>

Age

- Under 18 years old = 18.1%
- Age 18-64 = 64%
- Age 65 and older = 17.9%

Gender

- Female = 46.5%
- Male = 53.5%

Race

- Caucasian = 89.4%
- African American = 1.3%
- American Indian/Alaska Native = 0.2%
- Asian = 1.0%
- Other/Not specified = 8.1%

Hispanic Origin

- Hispanic or Latino = 6.1%
- Not Hispanic or Latino = 88.8%
- Not specified = 5.1%

Housing and Households

- Households = 1,848
- Persons per household = 2.81
- Median household income = \$55,296
- Median house value = \$114,700
- Median owner costs (with a mortgage) = \$1,052
- Median owner costs (without a mortgage) = \$338
- Median rent = \$632

Education:

- High School graduate or higher = 76.1%
- Bachelor's degree or higher = 10.4%

As the demographics of the town changes, the Town of Sawmills will also evolve by encouraging new industry while still striving to supply the best services to improve the quality of life for all its residents.

GLOSSARY

Accrual Accounting: A basis of accounting which revenues and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Ad Valorem Taxes: Property Taxes based on the valuation of Taxable Property at the rate set forth by Council for the budget year per one-hundred-dollar valuation.

Appropriation: An authorization granted by the Town Council to make expenditures and incur obligations for purposes specified in the Budget Ordinance.

Assessed Valuation: A value established by the Caldwell County Tax Assessor's office for real and personal property to be used as a basis for levying property taxes.

Balanced Budget: Planned expenditures equal anticipated revenues. The North Carolina Local Government Budget and Fiscal Control Act requires the budget, which is submitted to the Town Council, be balanced.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects.

Budget: A plan of financial operation for the Town of Sawmills and its various municipal services, which includes estimated revenues and expenditures for a specific fiscal year.

Budget Amendment: A procedure used by the Town staff and Town Council to revise a budget appropriation.

Budget Calendar: A schedule which outlines the process of budget preparation, adoption, and administration.

Budget Document: The official document, representing a comprehensive financial program for a specific fiscal year, which is prepared by the Town staff and approved by the Town Council. The document presents policies and various budgetary information which reflects decisions made by the Town Council.

Budget Message: A general discussion of the budget which provides the Town Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal year, and the views and recommendations of the Town Administrator.

Budget Ordinance: A document adopted by the Town Council which lists revenues by source, appropriations by department or fund, and levies taxes for the coming fiscal year.

Capital Outlay: Items (such as vehicles, equipment, and furniture) purchased by the Town which have an expected life which exceeds one year.

Capital Reserve: Monies set aside to finance ongoing projects and replace obsolete infrastructures.

Cash Accounting: Basis of accounting which recognizes revenues when cash is received and expenses are recognized when cash is disbursed.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses, in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency: Account in which funds are set aside for unforeseen expenditures which may become necessary during the year. Use of these funds must be approved by the Town Council before they can be appropriated.

Debt Service: An obligation by the Town to pay the principal and interest of all bonds and other debt instruments (lease-purchase agreements, etc.) according to a pre-determined payment schedule.

Department: A unit of the Town government that is responsible for performing a primary governmental function.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund: A fund used to account for activities that are financed and operated in a manner similar to business enterprises and for which a fee for services is charged. Fees are charged to the consumers (users) of the service to completely or partially recover the expenses of the operation. Enterprise Funds typically include public utilities, sanitation, airport, and transportation systems.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Town Council in the Budget Ordinance.

Expenditure: The cost of goods or services received by the Town.

Federal Depository Insurance: All monies of the Town must be insured up to a maximum of \$250,000 in all banks.

Fiscal Year: The time period indicates the start and finish for recording financial transactions. The Fiscal Year for the Town of Sawmills starts on July 1st and ends June 30th.

Fixed Assets: Assets of a long-term character intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Fund: A fund is a separate fiscal and accounting entity with a separate set of accounting records that governments segregate to carry on a specific activity.

Fund Balance: The cash and investments, which remain at the end of the fiscal year, can legally be appropriated to fund expenditures in the upcoming fiscal year. The Local Government Budget Fiscal and Fiscal Control Act limit the amount of fund balance monies which may be appropriated in the next budget year.

GAAP: Generally Accepted Accounting Principals (GAAP) relates to accounting rules and uniform standards for financial reporting, representing generally accepted practice and procedures of the accounting profession. GAAP provides a set of minimum standards and guidelines for financial accounting and reporting. Therefore, all GAAP-Basis Financial Statements are reasonably comparable, regardless of the legal jurisdiction or geographic location of the government.

General Fund: A fund established to account for the resources used for the general operation of the Town.

General Ledger: An accounting file (mechanism) which is a grouping of the accounts in which the activities of the Town are recorded.

General Obligation Bonds: Debt instruments issued by the Town which are backed by the full faith and credit of the issuing government.

Goal: A broad/general statement of direction based on the needs of the community and government.

Grants: Monies received to finance special projects from other State agencies such as NC Parks and Recreation Trust Fund.

Indicator: A quantitative measure or index which may represent the degree of presence or magnitude of change in a condition.

Infra-structure: Includes all assets that are of a long-term nature such as roads, water lines, sewer lines and electric services.

Interfund Transfer: Money transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose.

Investment Revenue: Revenue earned on investments with a third party. The Town uses a pooled cash system. All the funds' cash is pooled and invested together. The

interest earned is then allocated back to the individual funds by the average cash balance in that fund.

LGBFCA: The Local Government Budget and Fiscal Control Act govern all financial activities of local governments within the State of North Carolina.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting: A basis of accounting for which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure.”

Obligations: Are notes, commercial paper and banker’s acceptances and are fully guaranteed both by principal and interest by the United States Government.

Objective: A statement of specific direction, which is to be accomplished by the staff or departments.

Operating Transfer: Routine and/or recurring transfers of assets (money) between funds.

ORC: Operator in Responsible Charge (ORC) person(s) responsible for upkeep/maintenance of the water/sewer system.

Ordinance: A law of rule made by an authority such as a city government.

Potable Water: Water of sufficient quality to serve as drinking water.

Powell Bill Funds: Are generated from the State’s Gasoline Tax. A percentage of the tax is returned to municipalities based on a town’s population and street mileage maintained by the town and can only be used to maintain streets, sidewalks, and other street needs.

Program: An organized set of related work activities that are directed toward accomplishing a common goal. Each Town department is usually responsible for a number of related service programs.

Property Taxes (Ad Valorem): Taxes paid by property owners in the Town of Sawmills. These taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

Property Tax Rate: The rate at which real and personal property in Town is taxed in order to produce the necessary revenues to conduct vital governmental activities. The current tax rate in the Town of Sawmills is \$0.20 per \$100 of assessed valuation.

Republic Services: Formerly Garbage Disposal Services of Hickory, NC (GDS), is a contracted service the Town utilizes for the purpose of recycling materials

Revenue: Income received from a variety of sources and used to finance government or enterprise operations.

Special Assessment: A mandatory levy made against specific properties to absorb part or all of the cost of a specific improvement or service deemed to primarily benefit those certain properties.

State Shared Revenue: The distribution of taxes collected by the State and distributed to local municipalities and includes Piped Natural Gas Excise, Franchise, and Telecommunication Taxes.

Tax Levy: The total amount of revenue to be raised by property (ad valorem) taxes.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.